

To get your Documents saved at school, you don't need the website!

Instead use WebDAV ...

For Windows Vista

(Courtesy of <http://kb.wisc.edu/luwmad/page.php?id=6280>)

Preliminaries

First, your computer must have *Microsoft's Software Update for Web Folders* (KB907306) installed in order for WebDAV to function properly with Vista. If you have not already done so, install this update as follows:

Visit

<http://www.microsoft.com/downloads/details.aspx?FamilyId=17C36612-632E-4C04-9382-987622ED1D64>

You should see the following page:

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Software Update for Web Folders (KB907306)

Brief Description
This download enables you to update the Web Folders component in Microsoft Windows operating systems.

On This Page

- Quick Details
- System Requirements
- Related Resources
- Overview
- Instructions
- What Others Are Downloading

Download

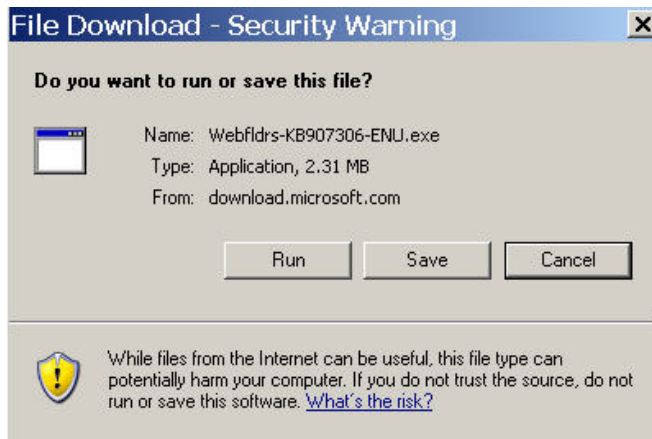
Quick Details

File Name:	Webfldrs-KB907306-ENU.exe
Version:	2
Knowledge Base (KB) Articles:	KB892211 KB907306
Date Published:	5/18/2007
Language:	English
Download Size:	2.3 MB

1. Press the **Download** button. You should see the following page:



2. Select **Run** to install the update immediately or **Save** to save it on your machine to install later.



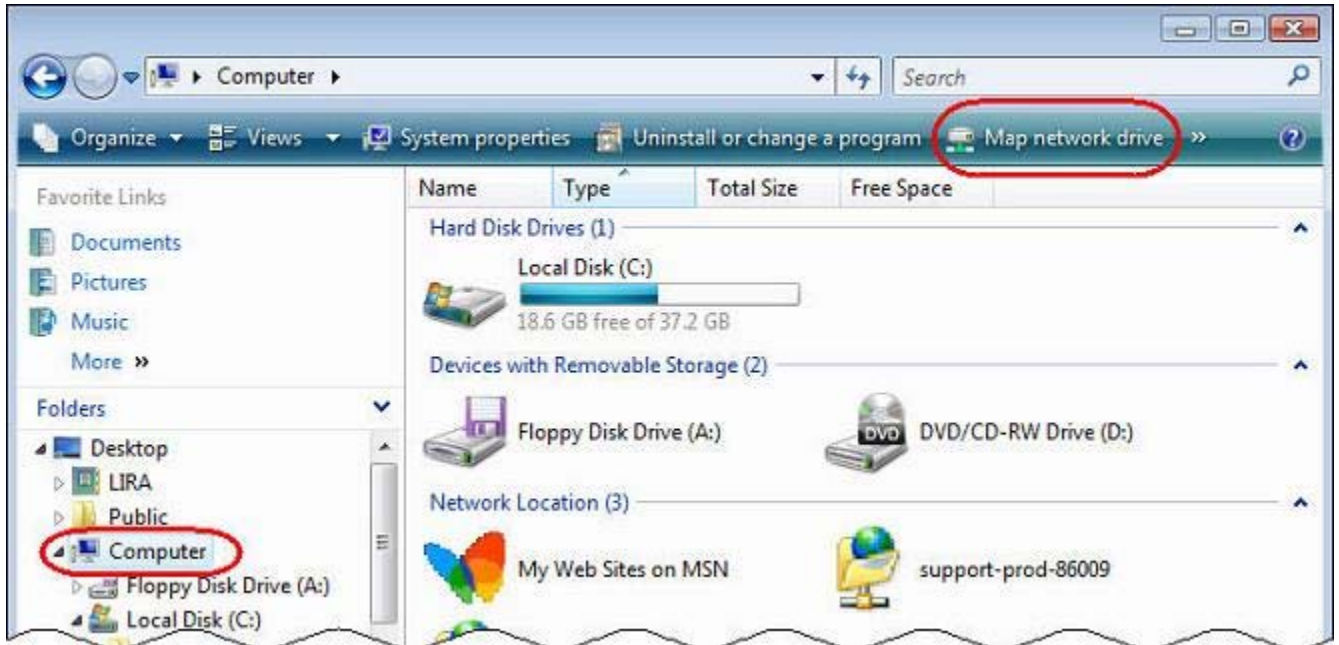
3. If you saved the update, double-click on it to proceed with the installation.

Setting up WebDAV

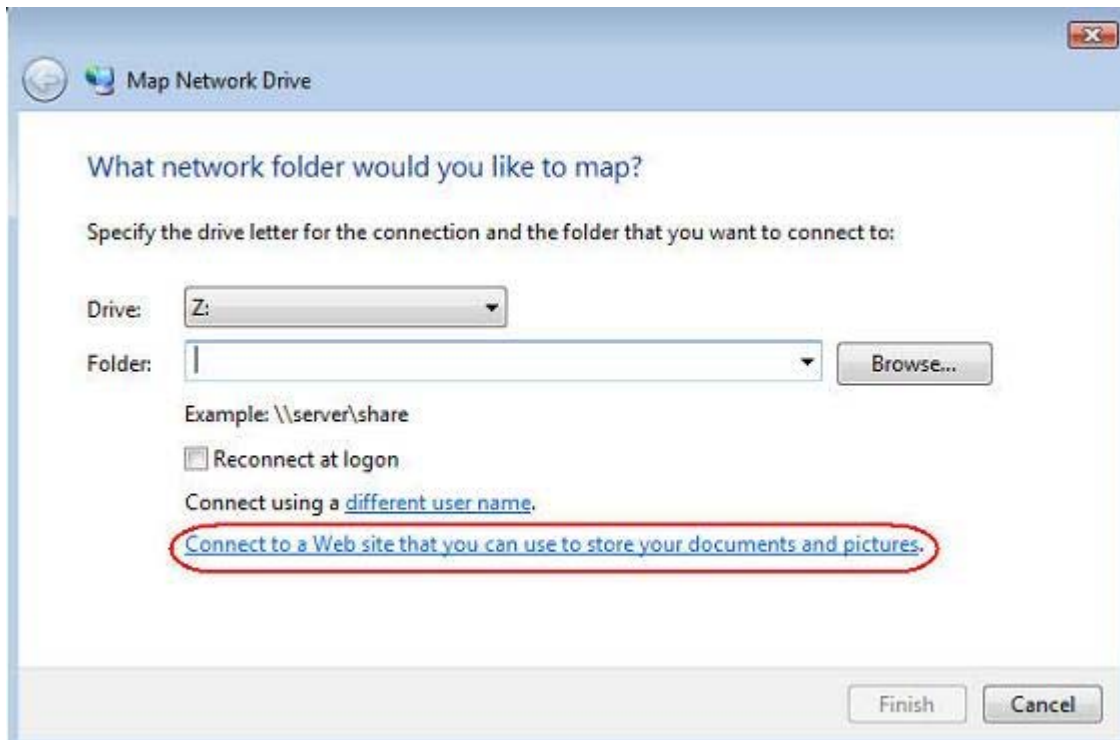
1. Select **Computer** from the *Start* icon



2. With **Computer** selected in the left panel, you see "Map network drive" in the tool bar. Click on "Map network drive".



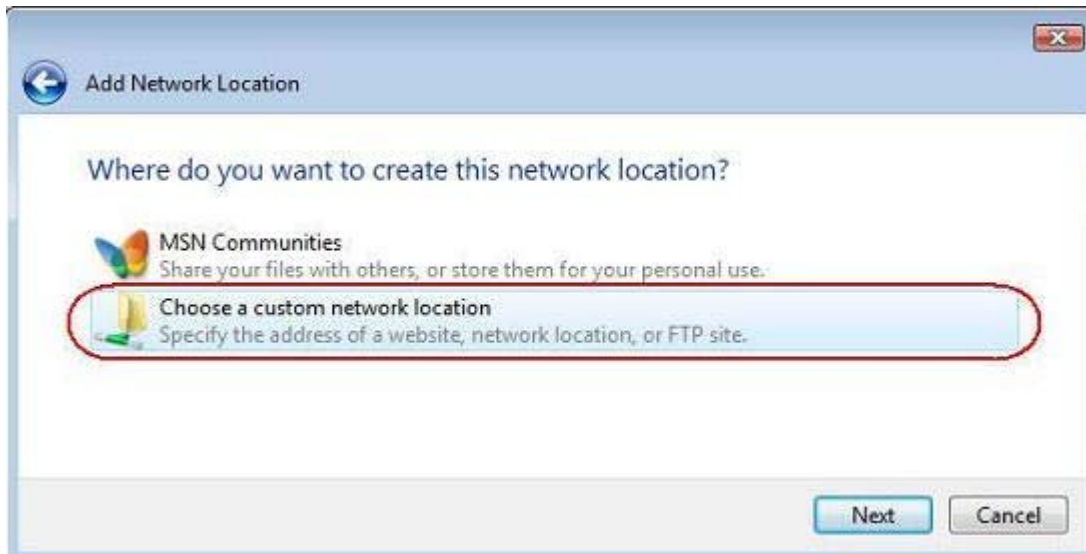
3. On the "Map Network Drive" dialog, click on the "Connect to a Web site that you can use to store your documents and pictures" link.



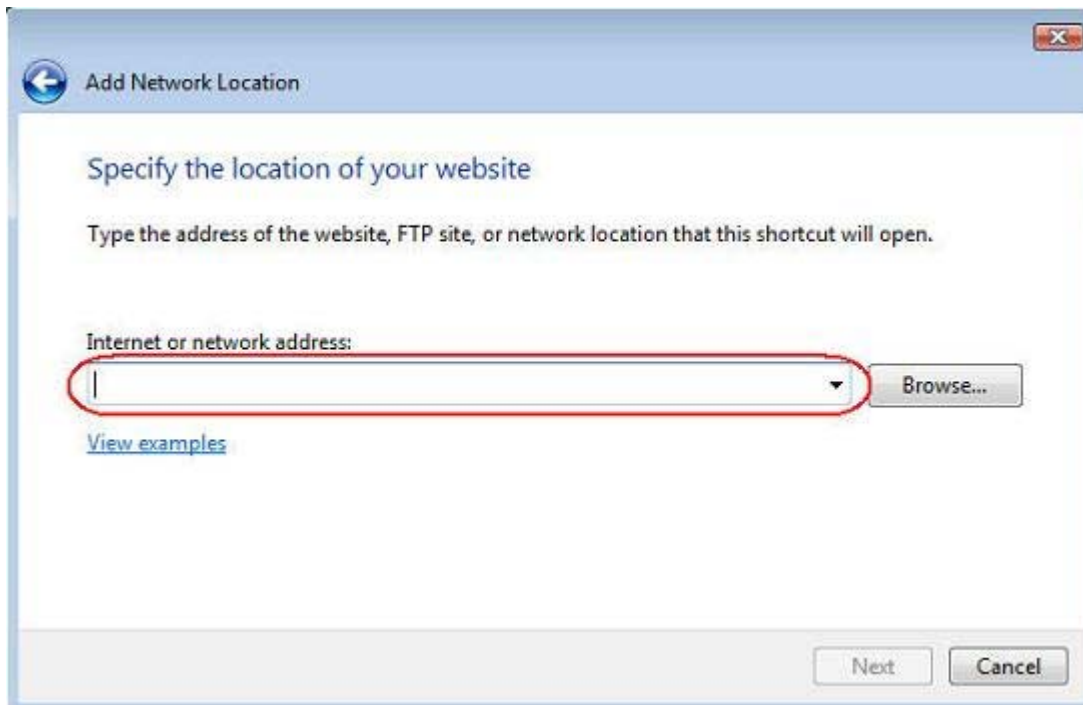
4. On the first of a series of "Add Network Location" dialogs, click **Next**.



5. Select "Choose a custom network location." and click **Next**.



6. Enter the URL of the network address and click **Next**.



The network address the form:

`https://www.hinghamschools.com/<YourWebDavFolderPath>`

High School Users:

`https://www.hinghamschools.com/HHSDocuments/myusername`
(or choose the proper path for your school affiliation:

Middle School Staff:

`https://www.hinghamschools.com/HMSDocuments/myusername`

Middle School Students:

use the first two digits of your login as the key to setting up your folder access, e.g. 13jsmith would enter

`https://www.hinghamschools.com/HMS13/13jsmith`

15pjones would enter

`https://www.hinghamschools.com/HMS15/15pjones`

Foster School Users:

`https://www.hinghamschools.com/FOSDocuments/myusername`

PRS Users:

`https://www.hinghamschools.com/PRSDocuments/myusername`

South School Users:

`https://www.hinghamschools.com/SOUDocuments/myusername)`

Enter the **User name** and **Password** you use to log on at school and click **OK**. Don't forget to pre-pend the domain string HHS\!



Click **OK**.

To maintain security, do **not** check "Remember my password."

Note: You may be prompted to enter your User name and password two or three times.

7. Type a name for the network location.

(This is the name of the folder you will use to access your school files)

8. Press **Finish**.

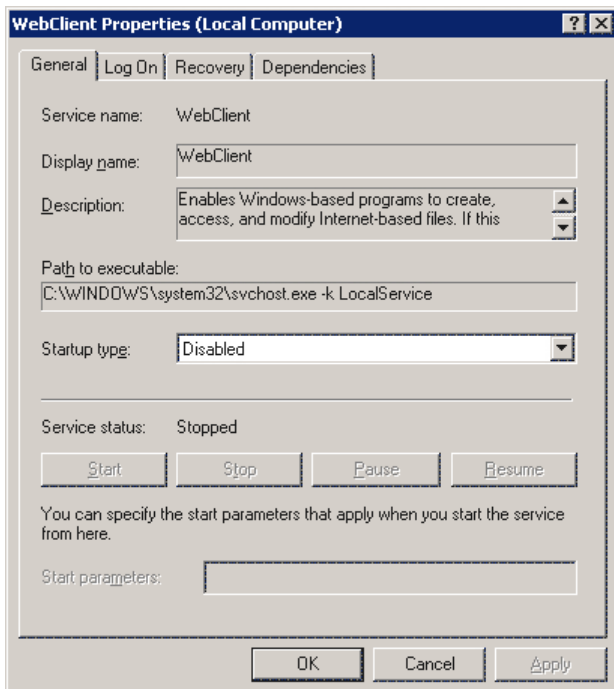
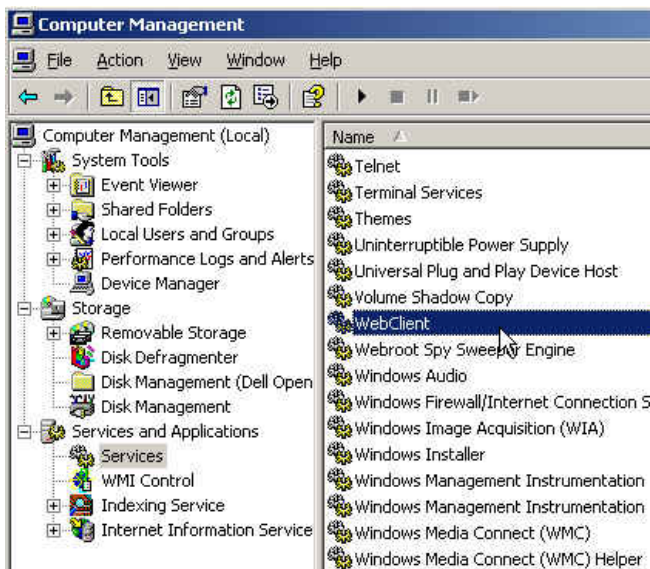
In the left panel under "Folders", the name of the network location you chose in step 7 will appear in the list.

For Windows XP ...

Enable WebDAV (My Network Places) on your PC

Windows XP has a built-in WebDAV client that doesn't need to be installed, only enabled. (It may already be enabled by default on your PC!) Please note that in order to configure the WebDAV service in Windows XP, you need to have administrator rights on your PC. If you are an administrator, open the Services console under Administrative Tools and find the WebClient service. Double-click on this service to open its Properties sheet.


Alternately, you can arrive at the same point by right-clicking 'My Computer', choosing 'Manage' from the dropdown menu, and selecting 'Services and Applications' ... 'Services' ... 'Web Client Service':



Change the Startup Type to 'Automatic', then click the Start button to get the service running. You're now ready to start working with the files you've saved on the document server (Y-drive).

Create a Network Place



- Go to **My Network Places**, and click on **Add Network Place** at the top of the left sidebar ().
- The window that pops up is the **Add Network Place Wizard**. Click **Next**.
- The next window may prompt you to choose a service provider or specify a website address. Choose 'another network location', then **Next**.
- On the next page, enter the URL of the WebDAV folder in the box named **Internet or network address:**

High School Users:

<https://www.hinghamschools.com/HHSDocuments/myusername>
(or choose the proper path for your school affiliation:

Middle School Staff:

<https://www.hinghamschools.com/HMSDocuments/myusername>

Middle School Students:

use the first two digits of your login as the key to setting up your folder access, e.g.

13jsmith would enter

<https://www.hinghamschools.com/HMS13/13jsmith>

15pjones would enter

<https://www.hinghamschools.com/HMS15/15pjones>

Foster School Users:

<https://www.hinghamschools.com/FOSDocuments/myusername>

PRS Users:

<https://www.hinghamschools.com/PRSDocuments/myusername>

South School Users:

<https://www.hinghamschools.com/SOUDocuments/myusername>)



and click **Next**.

*[**NOTE:** if you encounter the following error when you click "Next" after entering the Hinghamschools.com server address in the Add Network Place Wizard,

"The folder you entered does not appear to be valid"

you may need to apply the following Web Folders software update from Microsoft:

[Software Update for Web Folders \(Microsoft.com\)](#)

After installing the Microsoft update you will have to restart your PC and begin again.]*

- Since the shared web folder is password protected, a window asking for your username and password will pop up at this point. Enter your Windows username and password (same as when logging in to a Windows workstation at school).



Click **OK**.

- On the next page, enter a name for this share -- this is the name that will show up in the **My Network Places** listing.



Click **Next**.

- Click **Finish** on the next page, and you're done!

From now on, you can access that shared web folder through the **My Network Places** window.

*[**NOTE:** If using Windows 98, the process is very similar, with just a few minor changes: Open "**My Computer**" then open "**Web Folders**" select "**Add a Web Folder**"

for location enter:

<https://www.hinghamschools.com/HHSDocuments/myusername>

(or choose the proper path for your school affiliation:

<https://www.hinghamschools.com/HMSDocuments/myusername>

<https://www.hinghamschools.com/FOSDocuments/myusername>

<https://www.hinghamschools.com/PRSDocuments/myusername>

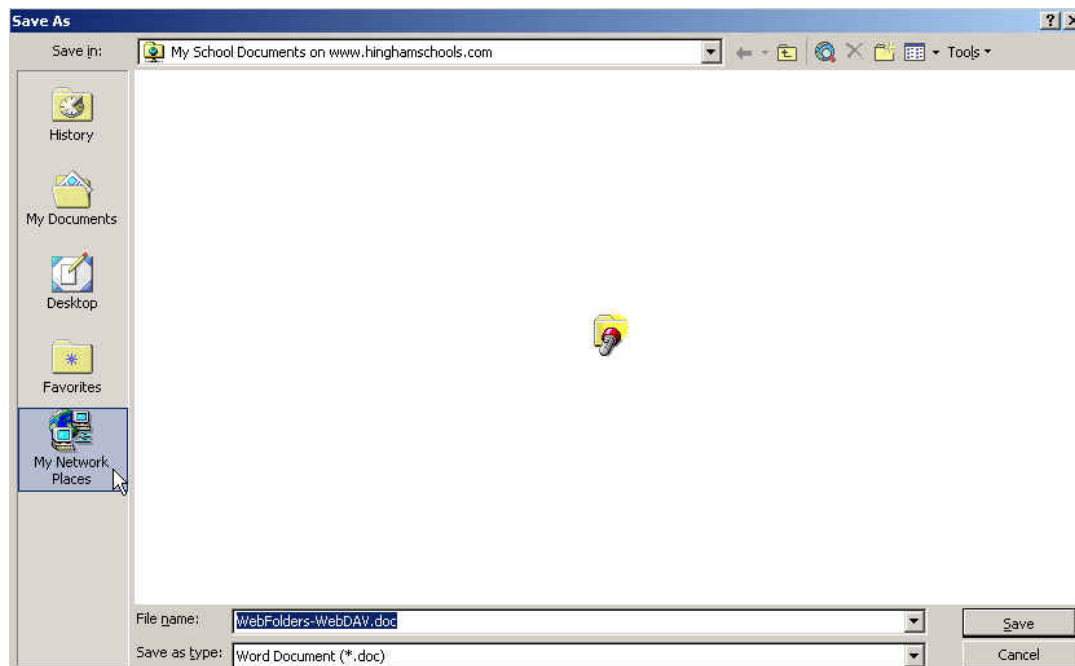
<https://www.hinghamschools.com/SOUDocuments/myusername>)

When prompted for a User Name and Password enter your school login ID and password. Finally, give the Network Place a name of your choosing (for instance, "My School Documents Online").

Using your Network Place Folder

You can now work with the contents of your new 'Network Place' directly. You can copy files to the school fileserver by dragging them from your home PC to the network place you just created.

Or you can use an application, like Microsoft Word, to save files directly to the school network from home. When you wish to save a document to the school network, choose File ... Save As ... and choose 'My Network Places'; Then select the network place you just created.

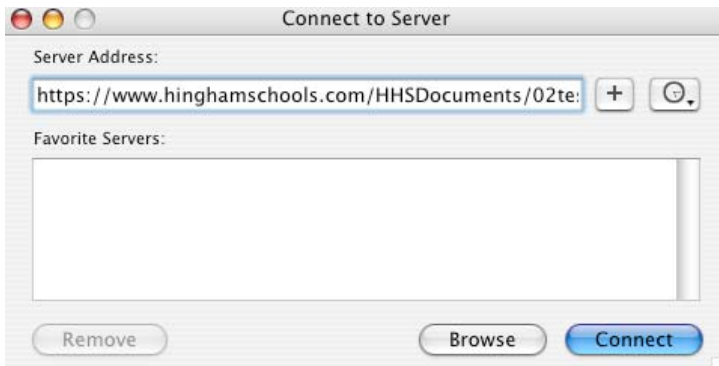


Using Macs

Mac OSX (version 10.4 or higher) does natively support secure WebDAV (HTTPS). This means that Mac users can access the Windows File Server, as well.

(Please note that a free WebDAV client exists with support for secure WebDAV on Mac OS 9 and OS X – pre OS X.4: Goliath – <http://www.webdav.org/goliath>).

In the **Finder** menu, click on **Connect to Server...** and enter the address of the Hingham webserver link to your files (<https://www.hinghamschools.com/HHSDocuments/yourusername>).



You may be presented with a screen declaring that the site certificate is invalid. Simply, ignore the warning and select **Continue**.



You will be prompted to enter your username and password (same credentials as for connecting to a PC at school). Once you have done so, you will be able to work with the network files through the Finder window.

