

HINGHAM PUBLIC SCHOOLS

SOUTH ELEMENTARY SCHOOL

SCHOOL IMPROVEMENT PLAN

2017-2018

CORE VALUES

At South School our students will:

- Enjoy the process of learning, work toward meeting their full potential, and become lifelong learners.
- Be responsible and will demonstrate respect for self, others, and property.
- Behave in socially acceptable ways while striving to become model citizens.
- Have a strong sense of community both in and outside of school.

GOALS FOR 2017-2018

1. To encourage academic excellence for all South School students
2. To provide opportunities to develop students' physical and emotional well-being and awareness of social responsibilities
3. To continue parental /community awareness of existing and new supplemental activities that take place throughout the school
4. To promote communication, support, and collaboration with parents and community
5. To increase awareness of safety in and around the school especially during arrival and dismissal

HINGHAM PUBLIC SCHOOLS

SOUTH ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN 2017-2018
GOAL 1: To promote and encourage academic excellence for all South School students
Aligned with Hingham Public Schools Strategic Plan Goal 1: Student Learning
Targets for student performance improvement: <ul style="list-style-type: none"> • To increase the number of students performing at the proficient/advanced levels on the spring 2018 MCAS 2.0 • To increase the number of students performing at the Core Level (green boxes) level of the DIBELS assessment in grades K-4

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	1. Provide literacy support to students in grades K-5 2. Provide math tutoring to grades 1 and 2 students and small fact groups for grades 1-5 students, or Xtra Math and increased TMI (Targeted Math Instruction) 3. Analyze MCAS 2.0 (17), DIBELS, and other pertinent data through our PLCs/ Data Meetings to better inform instruction and create alternate plans of action for struggling students 4. Continue to expand teacher knowledge of math and reading instructional strategies 5. To continue the Math Olympics program for 10 weeks in the Fall of 2017	1. Tutors, paraeducators, teachers, specialists (increased role) 2. Tutors, paraeducators, teachers, specialists 3. Principal, Asst. Principal, Math Consultant, Reading Specialist, Teachers 4. Principal, Asst. Principal, Math Consultant, Reading Specialist 5. Assistant Principal, Teacher volunteers,	1. Tutor funding, reading materials and supplementary materials, time for teacher collaboration and data meetings, new Journeys materials, additional Journeys training for teachers, Wilson/OG Training Lexia, TRI/RTI, COWs/HEF Grants/ <i>Chrome Books/IPADS, MENU PD</i> 2. Tutor funding, professional development, time for teacher collaboration, XtraMath/free on line program TMI locations and groups 3. Data Warehouse, DIBELS data, EDM and Journeys /Second Year data 4. Time for teacher collaboration, professional development. PLCs meet to discuss planning of Journeys and other reading instruction, teacher workshop differentiation as part of staff meetings 5. Medals and certificates, time for parent volunteers to correct and return, Math	1. Achieving grade level benchmarks on DIBELS assessments and Journeys student assessments, Journeys: Second Year Data, MCAS 2.0 scores 2. Achieving grade level benchmarks on Everyday Math assessments and fact tests, MCAS 2.0 Scores 3. Further development of math and reading curricula and lessons to address areas of weakness, especially expository. Second year of new reading programs. 4. Higher achievement on formal, informal, and standardized tests 5. Parent and student feedback, continued student participation, increased Math

6. Continued support of Core Reading Program (<i>Journeys</i>) and all reading instruction	parent volunteers	Olympics materials. <i>Buzz Assembly (Jan)website availability</i>	scores
7. <i>Encourage STEAM activities</i>	6. Classroom/Special Ed teachers, reading Specialist, tutors, paraeducators 7. <i>principal, assistant principal, teachers, paraeducators</i>	6. <i>Journeys</i> Program materials, PD workshops, PLCs with Reading Specialist 7. <i>STEAM carts, sign-out sheet, instructions to all staff/students</i>	6. <i>Journeys</i> Assessments, teacher feedback, DIBELS and MCAS 2.0 Data 7. <i>Teacher/Para/Student feedback, assessment scores</i>
Status Code for June Report:	1 / Completed	2 / In Progress	3 / Planned for Next Year
			4 / Cancelled

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SCHOOL IMPROVEMENT PLAN
2017-2018

GOAL 2: To provide opportunities to develop students’ physical and emotional well-being and awareness of social responsibilities

Aligned with Hingham Public Schools Strategic Plan Goal 3: Student Well-being and Safety

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	1. <i>Continue</i> the character building Buzz Award program with added components— tailoring the program to meet the needs of the growing social emotional needs of students, <i>continue assembly behavior component, school sing-songs, rainbow of kindness, cafeteria program (clean up recycle), composting, change incentive for older students (survey); morning meeting/beehive kindness stories</i>	1. All South School Staff and students, <i>parent volunteers, SES community participation</i>	1. Main bulletin board awards, time to prepare awards, and time for assemblies, bee costume, gym and craft time, continue new reward older students, songs, music, <i>student creations</i>	1. Less behavior referrals, positive environment, survey feedback
	2. Reinforcement of Common Goal/Be Kinder than Necessary through rainbow of kindness, continue <i>Buddy Bench</i>	2. All South School Staff and students	2. Common language, murals, message reminders around school, Habits of Mind, All Bulletin Boards, <i>“Yoga in the Classroom” HEF Grant. More Staff training in Social Thinking (Oct), Calm Classroom (school-wide)</i>	2. Year-end feedback from students, teachers, and parents, Less behavior referrals, positive environment, calmer, less stressed students
	3. Continue vertical pods (student groupings) in grades K-5 with a focus on	3. All South School Staff and students	3. Calendar to designate specific dates for periodic meetings, literature, PTO	3. Year-end feedback from students, teachers, and parents, Less behavior

<p><i>kindness themed childhood</i> literature / buddy classes/<i>move-up day</i></p> <p>4. To expand opportunities for students to gain environmental and social awareness via school garden, nature trail recycling/composting other “green” initiatives, and projects that teach civic responsibility on a local and global level...Further enhance being green. Trashless Tuesday</p> <p>5. Host South School Shines Night for children to share collections, talents and hobbies, Science Fair, Music (STEAM Carts)</p> <p>6.To continue Fifth Grade Leadership Club as a Student Round Table/Focus Groups in grades 4,5 (bus buddies, mentor new students etc...)</p> <p>7. To enhance the playground and encourage greater play options , new field, equipment</p> <p>8.Anti-bullying committee will meet at least three times this school-year to evaluate the current anti-bullying plan to best meet the needs of the school. Note: School Council is ABC ; P/AP will present at BTS Nights definition of bullying/cyber warning</p> <p>9. Physical Education Teacher will devote some time on the schedule to playground rules/options during actual recesses;</p>	<p>4.Holly Hill Farm, Hornstra Farm, Cranberry Bog, Trustees for Reservations, Parents, Teachers, Administration, Students</p> <p>5.Parent volunteer, Asst. Principal/Teacher Leaders</p> <p>6.Fifth/fourth grade teachers and students/parent volunteers</p> <p>7. All staff, PE Teacher, PTO, Playground Committee, Maintenance, Custodians</p> <p>8. Council members, principal, assistant principal, safety officer</p> <p>9. Principal, Assistant Principal, Physical Education Teacher</p>	<p>funding pod groupings, plan for move up at end of school year (differs by grade level); New titles provided by PTO</p> <p>4.Funding from PTO, community support</p> <p>5. Time in cafeteria, invitation, children to present hobbies, talents and art work</p> <p>6. Meeting space at South (cafe), PTO funding/ community outreach/focus group</p> <p>7. Playground upkeep, equipment, review of games, morning meeting discussions, new materials</p> <p>8. meeting space, continuation of grade 3-5 curriculum night cyber space presentation, Social Thinking lessons</p> <p>9. Enhanced playground, new equipment, time in PE teacher’s schedule</p>	<p>referrals, positive environment, community recognition, less anxiety about transition to new school year</p> <p>4.Bountiful garden, reduce our carbon footprint, increase the students understanding of gardening and global issues, reduce, reuse, recycle table, cafeteria tastings, increased student awareness and responsibilities</p> <p>5. Parent and student feedback/attendance</p> <p>6. Student and teacher feedback, level of participation/ completed community projects</p> <p>7. Student, parent and staff feedback, Less behavior referrals, positive environment, children enhance their ability to creatively play</p> <p>8.Focus group data , parent/student feedback, happy students</p> <p>9. Less conflict at recess, more involvement by reluctant students</p>
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	<i>focus grades 4-5</i>			
Status Code for June Report:	1 / Completed	2 / In Progress	3 / Planned for Next Year	4 / Cancelled

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SOUTH ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN 2017-2018
GOAL 3: To increase parental awareness of existing and new supplemental activities that take place throughout the school.
Aligned with Hingham Public Schools Strategic Plan Goal 1,3, 4: Student Learning, Student Well Being and Safety and Collaboration and Communication

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	<p>1. To use the newsletter, e-mail, school website, PTO website, grade-level websites, and the Hingham Journal and HCAM, South School News to highlight continuous and new initiatives that supplement academic and social education, Twitter Feed, Creation of General Brochure with grade level highlights</p> <p>2. To use Curriculum Nights/Back to School Night to summarize and highlight activities that may be grade level specific or new to the school community. Continue Cyber space discussion/workshops for parents and students gr. 3-5.</p>	<p>1. Principal, Assistant Principal, Teacher Leaders, and all teaching staff, PTO Website Coordinator, HCAM Coordinator</p> <p>2. Principal, Assistant Principal, Teacher Leaders, Teachers Technology Specialist Counselors Safety Officer</p>	<p>1. Technology/laptop, websites and technology programs, enrichment programs, teacher input., HCAM cameras</p> <p>2. Revised/Updated Handbook, Individual/Grade Level Curriculum Night Presentations, South School Website/Online resources. Continuation of grade 3-5 curriculum night cyber space presentation, article by school adjustment counselor</p>	<p>1. Number of people on email distribution list, number of hits on school /PTO website, feedback on school report card, parent survey, and focus groups. Anecdotal feedback, track number of Twitter Followers</p> <p>2. Parent feedback through parent/teacher conferences, focus groups and surveys. Less behavior referrals</p>

	3. To <i>continue</i> to revise the current handbook to be available on line with updated information.	3. Principal, Assistant Principal, Teacher Leaders, School Council, School Secretary, Website Coordinator.	3. Technology/laptop, website, suggested changes from parent and teacher survey	3. Parent/Teacher feedback through Faculty Council and PTO Meetings, <i>Focus Groups</i> parent/teacher conferences, focus groups and surveys.
Status Code for June Report: 1 / Completed 2 / In Progress 3 / Planned for Next Year 4 / Cancelled				

SOUTH ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN 2017-2018
GOAL 4 : To promote communication, support, and collaboration with parents and community
Aligned with Hingham Public Schools Strategic Plan Goal 4: Communication and Collaboration

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	<p>1. Plan parent workshops and family programs to support students’ academic, social and emotional progress, <i>specifically around parenting etc...as well as common language/philosophy at SES; add a guidance and specialists section to newsletter</i></p> <p>2. Continue to meet the needs of new families joining the South School community, including Kindergarten families</p> <p>3. To use the PTO newsletter, e-mail, school website, <i>South School News</i> and the Hingham Journal to keep the school community informed <i>in a more streamlined way</i></p> <p>4. <i>Continue</i> to schedule at least two parent and <i>two</i> student focus group during the</p>	<p>1. Principal, Assistant Principal, <i>Adjustment Counselor, School Psychologist</i></p> <p>2. Administration, PTO</p> <p>3. Administration, PTO Website Coordinator</p> <p>4. Principal, School Council Members,</p>	<p>1. Input from parents and staff, presenters, and funding from PTO, counselors</p> <p>2. Invitations to events for new families, <i>informational packets</i>, PTO Contacts and website, South School 101, <i>Fast Facts 17-18</i></p> <p>3. Technology/Laptop, parents and volunteers to write articles and take pictures for the paper and newsletters</p> <p>4. Space in the building, randomly selected parent participants, invitation,</p>	<p>1. Attendance and feedback from surveys</p> <p>2. Attendance at school events, feedback, student transitions</p> <p>3. Number of people on email distribution list, number of hits on school website, feedback on school report card</p> <p>4. Action taken on suggestions/feedback from parents</p>

school year—one parent focus group during the day and one at night	Teacher Leaders	thank you note	
5. Distribute parent <i>survey</i> that solicits feedback	5. School Council Members, Principal	5. Time, website, google docs survey questions	5. Analysis of survey data, anecdotal feedback and emails
Status Code for June Report:	1 / Completed	2 / In Progress	3 / Planned for Next Year 4 / Cancelled

SOUTH ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN
2017-2018
<u>GOAL 5</u>: To increase awareness of safety in and around the school especially during arrival and dismissal
Aligned with Hingham Public Schools Strategic Plan Goal 3: Student Well-being and Safety

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	<p>1. Plan to have safety officers @ Curriculum Night to familiarize parents with their role and role of crossing guard, <i>Back to School Safety Demonstration</i></p> <p>2. Communicate to SES community that there is a safety plan, but it cannot be exposed due to security concerns</p> <p>3. <i>Continue</i> to think of change physical plant to enhance security/safety (<i>speed bumps</i>), <i>better signage for one-way</i></p>	<p>1. Principal, Assistant Principal, Safety Officer</p> <p>2. Administration, Safety Officers</p> <p>3. Administration, Director of Facilities and Grounds, Business Manager, Security Committee</p>	<p>1. Curriculum Night agenda, <i>New Families Reception Agenda</i></p> <p>2. Newsletters, listserv emails, Curriculum night and PTO reports</p> <p>3. analyze security camera film</p>	<p>1. Attendance and data and anecdotal feedback from surveys and emails</p> <p>2. Less questions about security, adherence to rules etc...</p> <p>3. Building access much tighter, video proof of security, more adherence to visitor protocols, sign-in/out sheets</p>

	<p>4. Create/Revise <i>newsletter</i>/handbook <i>items</i> regarding security/visitor rules</p> <p>5. Further enhance lockdown procedures,</p>	<p>4. Principal, Assistant Principal, School Council Members, Teacher Leaders</p> <p>5. Safety Officer, Principal, Assistant Principal, Teacher Leaders, All staff</p>	<p>4. handbook, website, time, updated signs for doors, sign in sheet</p> <p>5. time to meet and discuss procedures, staff feedback after drills, time to train students/staff</p>	<p>4. Analysis of survey data, anecdotal feedback and emails</p> <p>5. Feedback from staff/students after drills, timing of drills, data regarding location of all staff/students during drills</p>
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