

MINUTES OF THE HINGHAM SCHOOL COMMITTEE BUDGET WORK SESSION I

January 5, 2017

1. Call to Order.

The meeting was called to order by Liza O'Reilly at 7:05 p.m.

Members Present: Aylene Calnan, Carlos Da Silva, Carol M. Falvey, Cynthia Galko, Liza O'Reilly, Kay Prashma, Ed Schreier

Central Office Present: Dorothy Galo, James LaBillois, John Ferris, and Elizabeth Kurlan

Visitors Present: Tony Keady, Erica Pollard, Andrew Hoey, Michelle Romano, Katie Roberts, Helaine Silva, Paula Girouard McCann, Chuck Cormier, Alec Porter, Melissa Smith, Deb Stellar, Mary Eastwood, David Jewett, Dan Coughlin, Donna Smallwood

2. Review of format and timeline for the budget development process for FY'18.

Chair Liza O'Reilly welcomed attendees to the School Committee Budget Workshop and provided a brief overview of the budget process that began back in September with a planning meeting, adoption of guiding principles and assumptions, and requests from schools and departments. Ms. O'Reilly reiterated that the School Committee was asked to submit a level services budget by the town and the School Committee, in turn, has requested that the school administration present them with:

- a. A level services budget including any enrollment-driven or mandate-driven needs
- b. A list of "new additions" requested
- c. A brief narrative snapshot of what a level funded budget would look like.

Ms. O'Reilly reminded the Committee of the upcoming dates and times of the other budget workshop sessions and noted that the presentation to the Advisory Board and the Board of Selectmen originally scheduled for January 26, 2017 has been rescheduled to February 2, 2017, and that the Public Hearing on the Budget is scheduled for February 13, 2017. Aylene Calnan and Carol M. Falvey will not be in attendance at the third budget session scheduled for January 19, 2017 or the joint workshop session with the Advisory Committee Education Subcommittee on January 21, 2017. Ms. O'Reilly asked the Committee to check their schedules to ensure there would be a quorum on those two dates. All other members indicated that they could attend.

Dr. Galo then provided the Committee with a brief review of the budget process for FY '18, as well as some comments regarding the challenges associated with the development of a level services budget. Dr. Galo provided an overview of enrollment trends and projections and presented a high-level overview of the requests that were made and the rationale for those proposals included and not included in the preliminary budget proposal. The district's initial proposed budget calls for a 5.6% increase over FY17.

3. Review of budget message. Aspects of the budget message were discussed in conjunction with the budget proposals.

- 4. Review of budget proposals for FY '18 Operating Budget.** Dr. Galo provided an in-depth overview of the requests being made for the following functions:

Function 1100 School Committee	Function 2450 Technology
Function 1200 Administration	Function 2500 Library
Function 2200 Principals	Function 2700 Counseling
Function 2300 Teaching	Function 2800 Psychological Services
Function 2350 Professional Development	Function 3200 Health Services
Function 2400 Textbooks	Function 5100 Employee Retirement

Questions and answers ensued throughout each budget line presentation.

5. Subcommittee and Project Reports

Chair Liza O'Reilly noted that the project reports would wait until the regular School Committee meeting to be held on Monday, January 9 and that the Long Range Planning Subcommittee would review the Capital Budget proposal at that meeting. Dr. Galo noted that the January 9 meeting should also include a discussion of potential warrant articles.

6. Items not known 48 hours in advance. None

7. Adjournment.

On a motion by Carol M. Falvey and seconded by Edward Schreier,

It was

Voted: To adjourn at 9:14 PM.

Respectfully Submitted by:
Cynthia Galko