

**MINUTES OF THE HINGHAM SCHOOL COMMITTEE****May 23, 2016****1. Call to order.**

The meeting was called to order by Liza O'Reilly at 7:32 p.m.

Members Present: Aylene Calnan, Carlos Da Silva, Carol M. Falvey, Cynthia Galko, Liza O'Reilly, Kay Praschma, and Ed Schreier

Central Office Present: Dorothy Galo, Ellen Keane, John Ferris, Elizabeth Flynn

Visitors Present: Debbie Stellar, Debbie Hall, Aisha Oppong, Alec Porter, Donna Smallwood, Mary Dunphy, Sara Daly, Keith Jermyn, Glenda Garland, Derek Smith, Helaine Silva, Linda Kutsch

**2. Approval of Minutes.**

2.1 On a motion by Aylene Calnan and seconded by Carol M. Falvey,

It was

Voted: To approve the minutes of the School Committee Meeting held on April 25, 2016.

2.2 On a motion by Aylene Calnan and seconded by Cynthia Galko,

It was

Voted: To approve the minutes of the School Committee held on May 9, 2016.

**3. Questions and Comments. None****4. Superintendent's Report.**

- Good News: Dr. Galo noted Junior Awards Night, Athletic Awards, Senior Awards Night, the Century Club Dinner, SEPAC Fashion Show, HHS has highest percentage of AP scores of 3 to 5 in Massachusetts.
- Quebec Trip Summary: Dr. Galo noted a letter from French teacher Suzanne Weiss about the Middle School trip.
- HHS Veterans Appreciation Club recognition: Jon Asher introduced Father Bill's staff who recognized the VA Club for pizza every Friday, the Commander Anderson House and presented Certificate of Appreciation to club founders Joey Ryan, Mike Botello, Ben Hirtle, JT Jermyn, and to members Tim Shafter, Jon Desai, Matt Rice, Scott Myers, John Crenier, and Joe Rooney.

**5. Communications.**

Liza O'Reilly acknowledged that the School Committee received an anonymous letter and policy outlines that the Committee does not respond to anonymous communications.

5.1 Communications Received by the Superintendent: Dr. Galo commented on a letter about Trident Insurance risk assessment audit completed by Town's insurance and MASS/MASBO analysis of FY17 Senate Ways and Means Budget Proposal.

5.2 Student communications: Brad Patterson reported that the last day for seniors is tomorrow, senior cookout and graduation, and boys lacrosse won the Patriot League championship.

5.3 Other Communications. Derek Smith, Hingham Middle School Principal, gave an update on proposed Washington DC field trip and gave responses to questions from the Committee.

School Committee Questions and Comments: Why was the trip scheduled Monday to Thursday after April vacation? Possibility of different dates for the trip, possibility of taking students who stay behind on US History related day trips, suggestions for fundraising activities and scholarship opportunities. Liza O'Reilly thanked Derek Smith and the Middle School teachers for taking the initiative to plan the program.

**6. New Business.**

- 6.1 The Committee heard a program review from the Library Media program. Debbie Hall, Library Media Resource Teacher and her staff introduced themselves and showed a HCAM video of the report including goals and objectives, information curriculum resources, teacher supports, management of Library Media centers, elementary Library Media curriculum and expectations, use of Chromebooks and other technology, Middle School Library media research and use of resources, media literacy curriculum, eighth grade video elective, High School research resources and strategies, preparation for college, TV Production video programs, course expectations, and Friday Show production, district Library Media initiatives, areas of concern and summary of changes.

School Committee Questions and Comments: HMS One Book Read *A Long Walk to Water*, Full Day K PSA, put HCAM library Media video with HCAM Superintendents Spotlight.

- 6.2 The Committee considered approval of FY'17 hourly and per diem pay rates as proposed by the School Department and recommended by the Salary and Negotiation Subcommittee. Carol M. Falvey reviewed the proposal and recommended the FY17 hourly and per diem rates.

On a motion by Carol M. Falvey and seconded by Aylene Calnan,

It was

Voted: To approve the rates with a change to the nurse's sub rate to \$125 per day.

- 6.3 The Committee heard a report on the Assignments. Liza O'Reilly reviewed the assignments.
- 6.4 The Committee heard an update on transportation planning for 2016-2017 and beyond. John Ferris provided an update on the process of acquiring new buses and the status of planning for other implementation issues.

School Committee Questions and Comments: Issues with use of DEF (Diesel Exhaust Fluid) in new busses.

- 6.5 The Committee discussed existing one year lease renewal option with First Student and took action as recommended by the Director of Business and Support Services.

On a motion by Aylene Calnan and seconded by Ed Schreier,

It was

Voted: To decline our effective August 1, 2016 one year lease renewal option with First Student as recommended by John Ferris.

- 6.6 The Committee heard a financial report for the FY'16 Operating Budget. John Ferris reviewed the process followed to project the budget to June 30, 2016. He projected an overall positive variance of \$129,563 in the Operating Budget and \$46,000 in the Capital Budget and reviewed positive and negative line item variances.

School Committee Questions and Comments: Capital spending for temporary repairs and anticipated deductible charge will free up additional FY16 funds, budget implications of students aging out of programs,

- 6.7 The Committee acted on a proposed funding plan for the elementary reading adoption. John Ferris reviewed the funding plan for elementary reading adoption.

School Committee Questions and Comments: Proposal to use \$77,103 from FY16 budget. Purchasing the entire program in one year instead of splitting the purchase over two years will save \$69,847. Cost includes materials and software license for 8 years.

On a motion by Aylene Calnan and seconded by Carlos Da Silva,

It was

Voted: To fund the purchase of K-5 reading adoption plan as proposed for a total of \$299,003 with FY17 appropriated budget of \$206,900, \$15,000 Kindergarten grant for FY16 and funding from FY16 Operating Budget of \$77,103.

Dr. Galo reviewed concerns about FY17 budget due to hard to fill personnel vacancies and new applications to vocational schools.

- 6.8 The Committee received notification of the resignations of paraeducators Jillian Carchedi of Foster, effective May 6, 2016 and Lindsay Patch of HHS, effective April 29, 2016.

**7. Other items as may not reasonably be known 48 hours in advance of the meeting.**

John Ferris reviewed the bid process for the South School boiler replacement and his recommendation to award the bid to Performance Heating and Plumbing in the amount of \$44,288.

On a motion by Aylene Calnan and seconded by Cynthia Galko,

It was

Voted: To award the South School Boiler Replacement bid to Performance heating and Plumbing in the amount of \$44,288. Since the job and insurance claim are not finalized, the entire settlement amount is not known at this time. The final amount would likely include reductions for the deductible and some depreciation. These amounts would be absorbed by the FY17 budget or estimated amounts could be encumbered from available FY16 funds to cover the deductible and depreciation.

School Committee Questions and Comments: Age of South School boiler, consider boosting boiler warranty.

Dr. Galo noted that one of the three semifinalists for Assistant Superintendent has accepted another job and there will be visits to Hingham on Wednesday and Thursday for the two finalists.

**8. Subcommittee and Project Reports.**

Hingham Education Foundation: Carol M. Falvey noted HEF grants for 2016. Total award is \$115,156.86. She noted list of grants.

Hingham Substance Abuse Prevention Coalition: Ed Schreier noted the monthly meetings and suggested that School Committee members attend in the future.

SNAP: Liza O'Reilly noted a flyer for SNAP end of Year Cocktail party on June 10, 2016 at South Shore Country Club.

Liza O'Reilly noted district issues/topics submitted by School Committee members that will be reviewed at summer meetings including HHS school culture, long term budget planning, and facilities. Paula will review student handbook changes at the June 20, 2016 School Committee meeting. Facilities presentation by Doug Foley also at June 20 meeting. Bring calendars to next meeting to schedule summer meetings.

**9. Adjournment.**

On a motion by Carol M. Falvey and seconded by Aylene Calnan,

It was

Voted: To Adjourn to Executive Session not to return to Regular Session, to discuss strategy with respect to matters related to the collective bargaining agreement with the HEA, Unit A at 9:45 PM.

Respectfully Submitted by:  
Cynthia Galko