

**MINUTES OF THE HINGHAM SCHOOL COMMITTEE**

**July 21, 2016**

**1. Call to order.**

The meeting was called to order by Liza O'Reilly at 7:00 p.m.

Members Present: Aylene Calnan, Carlos Da Silva, Carol M. Falvey, Cynthia Galko, Liza O'Reilly, Kay Prashma, and Ed Schreier

Central Office Present: Dorothy Galo, Ellen Keane, John Ferris, Elizabeth Kurlan

Visitors Present: Carol B. Meyer, Heather Rodriguez, Dr. Paula Girouard McCann, Dawn Diedricksen, Benjamin Louchheim, Andrea Hancock, Beth Whitney, Robin Terres, Kelley Doyle, Katherine Forbes, Mary Sogomonian, Rebecca Scarlott, Sally Calame, Kerry Scarlott, Kathleen J Bulatowie, Michelle Ayer, Andrew Ayer, Carolyn Bianchi, Stuart Patterson, Richard Calame, Amy Faweil, Tara Redman, Susan O'Horo, Eugenie Murray-Brown, Andrea Hancock, Robyn Terres.

Liza O'Reilly acknowledged that it was Ellen Keane's last official meeting prior to her retirement, and thanked Ellen for her years of service and dedication to the Hingham Public Schools.

**2. Approval of Minutes.**

2.1 On a motion by Aylene Calnan and seconded by Carol M. Falvey,

It was

Voted: To approve the minutes of the School Committee Meeting held on June 20, 2016.

2.1 On a motion by Aylene Calnan and seconded by Carol M. Falvey,

It was

Voted: To approve the minutes of the Executive Session of the School Committee Meeting held on June 20, 2016.

**3. Questions and Comments** - none.

**4. Superintendent's Report.**

- Good News: Dr. Galo noted a letter congratulating Chrissy O'Connor on selection for the National History Day 2016 Patricia Behring Teacher of the Year Award in MA and a copy of a letter from DESE confirming a successful Mid-Cycle Review with no follow up needed. The next review is scheduled to take place during the 2018-2019 academic year.

**5. Communications.**

5.1 Dr. Galo noted two GPA related letters and Liza O'Reilly's responses.

5.2 No student communications.

5.3 Dr. Galo noted a recent document from Office of Campaign and Political Finance and a summary of Key Ed Items in Legislature's FY17 Budget. She also noted a summary of HHS Transition Room use for 2015-2016 and informed the committee that there are not sufficient funds remaining in the FY 2017 budget to implement a Transition Room at HMS for the coming year.

**6. New Business.**

- 6.1 The Committee reviewed School Committee Policy 5.6 – 5.20. Aylene Calnan reviewed policies for “first reading” including suggested revisions, and asked the committee to respond to her with additional comments by the August 11, 2016 Policy meeting.
- 6.2 The Committee reviewed School Committee Policy 5.21 – 5.27. Aylene Calnan reviewed policies for “informal reading”.

School Committee Questions and Comments: Possible revision to policy 5.24 with MCAS 2.0 regarding “no expectation of privacy” language.

- 6.3 The Committee reviewed proposed policies related to the newly enacted Opioid Law. Three proposed policy sections will need to be voted on at the August 25, 2016 School Committee meeting to meet policy requirements for the new law (5.27, 6.14 and 6.15). Committee members should send any comments on those sections to Aylene Calnan by the August 11, 2016 meeting.

School Committee Questions and Comments: Possible need to expand smoking language to include drugs that are smoked, suggestion to include staff/adult prohibitions in other sections, need to clarify language regarding discipline measures that bar students from activities.

- 6.4 Information related to Hingham High School.
- The Committee received plans for enhancing school climate. Dr. Paula Girouard McCann, Principal, and Benjamin Louchheim, High School social studies teacher and chair of the HHS Climate Committee, reviewed a PowerPoint presentation of the Climate Committee including the following: Why was the HHS Climate Committee started, What are the committee’s goals, Who is on the Climate Committee, What is the Climate Committee doing, and Success Measures. Mr. Louchheim reviewed possible activities planned by the committee and noted that the current senior social studies elective community service requirement will be changed to a one-day senior Community Service Day next year, currently scheduled for April 13, 2017.

School Committee Questions and Comments: Possible school committee membership on Climate Committee. Mr. Louchheim noted that the Climate Committee will meet on the second Tuesday of each month at 7:15 am, and that all are welcome.

- Dr. Girouard McCann and Heather Rodriguez reviewed the GPA process changes that will occur for members of the Class of 2017.

School Committee Questions and Comments: Choice should be an individual decision by students and parents, What will happen with GPAs for the classes of 2018, 2019 & 2020? Thanks to Dr. Girouard McCann, Heather Rodriguez and their team for all of their hard work on this issue.

Audience comments and questions: Thanks to Dr. Girouard McCann and Heather Rodriguez for their efforts, Will the changes to the transcript be clearly labeled? How will the changes work with the Common Application? What is the process for learning a specific student’s GPA numbers? Will the HHS Counselors

review options with each student? Are there systems at other schools to which we can look as the overall review takes place? What is the rationale behind the timing of the various aspects of the process for next year?

- Dr. Girouard McCann reviewed the proposed changes to the HHS handbook, and Dr. Galo noted that the current Memorandum of Understanding with the Hingham Police Department is under review. When it is complete the new version will be posted on the HPS website.

School Committee Questions and Comments: Clarification sought on Saturday School, Performance reports, Tobacco, Green Spaces, Behavior Outside of School, Booster Clubs and Parent Support groups. Liza O'Reilly thanked Dr. Girouard McCann.

6.5 The Committee heard an update on the archivist review of Hingham Public Schools historical documents. Dr. Galo reviewed the "finding aids" that Stephanie McBain created to make the collection to be more available and accessible to the public.

6.6 Dr. Galo reviewed the proposed 2016–17 School Committee meeting calendar. Committee discussion resulted in three changes to the proposed meeting dates: January 30 instead of January 23, February 13 instead of February 6, and March 28 instead of March 27.

On a motion by Aylene Calnan and seconded by Cynthia Galko,

It was

Voted: To approve proposed School Committee dates for 2016-17, as modified.

6.7 The Committee heard an update of the FY16 budget closeout. John Ferris reviewed the budget and explained that there are not sufficient funds remaining to recommend a transfer of appropriated dollars to the Special Ed Reserve Fund.

6.8 The Committee reviewed information about the HHS track repair and continued discussion of the possibility of a pole vault activity as part of the HHS track program. Ed Schreier reviewed slides showing the newly enhanced entrance to the multi-purpose and thanked Rob Delmonico and Richard Letourneau of RAD for the donation of the materials and labor. Ed then reviewed plans to replace the deteriorating track surface in late August/early September at the expense of the manufacturer/installer. HHS Track Coach Dawn Diedricksen discussed the details of adding pole vaulting to the current HHS Track program, including the cost of equipment and storage and how the \$30,000 gift would be used for those purposes.

School Committee Questions and Comments: insurance coverage, transport/storage of mats, possible costs for coaches, number of students interested in pole vaulting, concern about long-term costs.

6.9 The Committee heard an update on the bus lease financing from John Ferris.

6.10 Dr. Galo reviewed an update to the PowerPoint overview of the Preliminary Planning Assessment (Part II) for 2016- 2017.

6.11 On a motion by Carol M. Falvey and seconded by Aylene Calnan,

It was

Voted: To approve the home school application for Patricia (grade7) and Elizabeth (grade 4) Breen for 2016-2017.

- 6.12 The Committee received an updated notification of a PRS field trip to Cape Cod Sea Camps for Grade 4 students on September 14 through 16, 2016.
- 6.13 The Committee received notification of the appointments of Zachary Bagan and Lora Carpenter, Spanish teachers at HHS; Andrea Feeney and Heather Perine, Family and Consumer Science teachers at HMS; Michelle Greco, Social Studies teacher at HHS; and Alexandra Ricciuti, Math teacher at HHS; all effective August 31, 2016.
- 6.14 The Committee received notifications of the following lane changes effective September 1, 2016: Tracy Blake to M15 Step 4, Barbara Buckley to B15 Step 13, Alysia Campbell to M15 Step 5, Stephen Centerrino to D Step 13, Brian Conroy to M15 Step 11, Nicole Finneran to B15 Step 4, Gary Forrester to M30 Step 4, Glenda Garland to M15 Step 6, Holly Goggin to M15 Step 4, Julie Harrington to M15 Step 3, Monica Hebert to M30 Step 7, Kathleen Jennings to M15 Step 7, Jillian Jope to M15 Step 9, Holly Kelfer to M15 Step 4, Robert Kenney to M60 Step 13, Carol Lincoln to M30 Step 13, Jill Livermore to M30 Step 13, Carol Marshall to M15 Step 11, Camille Martel to M15 Step 4, Mark McNulty to M30 Step 12, Kelly McPeck to M15 Step 7, Jennifer Natale to M30 Step 5, Kimberly O'Brien to M Step 3, Rose Papuga to M Step 12, Stacey Pretti to M Step 6, Christine Rogg to M30 Step 13, Michelle Romano to M30 Step 8, Madgdalena Ross to M Step 3, Susan Roy to M Step 4, Sarah Tolman to M Step 4, and Emily Van Leuvan to M Step 5.

**7.Other items as may not reasonably be known 48 hours in advance of the meeting.** None

**8.Subcommittee and Project Reports.**

Committee Outreach: Cynthia Galko noted that a meeting is scheduled for July 27th.

**9.Adjournment.**

On a motion by Liza O'Reilly,

It was

Voted: To Adjourn to Executive Session not to return to Regular Session to discuss matters related to the HEA Unit A collective bargaining contract, the public discussion of which may be detrimental to the Committee's bargaining position, at 10:10 PM.

Respectfully Submitted by:  
Cynthia Galko