

MINUTES OF THE HINGHAM SCHOOL COMMITTEE

August 17, 2015

1. Call to order.

The meeting was called to order by Andy Shafter at 7:30 p.m.

Members Present: Aylene Calnan, Ray Estes, Carol Falvey, Cynthia Galko, Liza O'Reilly, Andy Shafter and Ed Schreier

Central Office Present: Dorothy Galo, John Ferris, and Elizabeth Flynn

Visitors Present: Aisha Oppong

2. Approval of Minutes

2.1 On a motion by Cynthia Galko and seconded by Liza O'Reilly,

It was

Voted: To approve the minutes of the School Committee Meeting held on July 20, 2015.

3. Questions and Comments. None**4. Superintendent's Report**

- Hiring is nearly complete (1 teacher plus 1 long term sub remain). There are 30+ first time contracts
- Enrollment: K enrollment currently at 301. Total enrollment 4,284 (excludes preschool, out of district and vocational/technical schools). K-5 is 1991, last year was 2006. HMS is up 61 students, HHS is up 8. Overall, there are 54 more K-12 students this year.
- Start of School: Orientation for new teachers on 8/31/15 at East School Cafeteria will include a bus tour of Hingham. 9/1/15 workshops for new teachers; convocation at HHS on 9/2 at 8:00am, followed by departmental meetings; August newsletter included a summary of projects; Bus schedules will be published on 8/27/15 in *Hingham Journal* or *Patriot Ledger*, elementary schedules were mailed Friday, high school went out last week, HMS will go out later this week..

School Committee Comments and Questions: Put schedule on X2, website? Why have some schools already mailed teacher schedules? Why did HMS go out later? Is there a way to streamline supply lists? Put hyperlink to transportation schedule on X2?

- HCAM: Dr. Galo mentioned the 3 different channels for school matters. For Comcast customers, they are Channel 9 (Government), 22 (Education) and 97 (Public Service). Verizon channels are 29 (Education), 30 (Government) and 31 (Public Service). Everything broadcast on HCAM is also available on YouTube.
- Dr. Galo reviewed last year's field and facilities fee structure. The per participant fee is going well. Margaret Conaty would meet with field users.
- Doug Foley hired as Facilities and Procurement Manager with a three year contract. He will begin on August 31.

School Committee Comments and Questions: Important to have the dollar figures for the field and facilities usage, especially for girls basketball. John Ferris has not received complaints regarding the fee structure that was piloted last year.

5. Communications.

- 5.1 Other Communications. Letter from South Shore Charter Public School to increase cap from 610 to 1500 students over the next 5 years. This would involve a move or a second site. In the past three years Hingham has had 3, 4, and 4 students attend the Charter School respectively. Dr. Galo reported that statewide there is a significant waiting list for Charter Schools.

5.2 Student Communications. None since it is summer vacation.

6. Unfinished Business

6.1 Liza O'Reilly reviewed revisions to the HPS "Application for Permit to Use Facilities and Fields" document.

After a motion by Liza O'Reilly and seconded by Aylene Calnan, there was discussion. Edits were proposed and reviewed.

On a motion by Liza O'Reilly and seconded by Aylene Calnan,

It was

Voted: To approve the HPS "Application for Permit to Use Facilities and Fields" document as amended.

7. New Business

7.1 The Committee heard proposed revisions to Sections 7.4, 7.4.1, and 7.4.2, Use of School Property – By Outside Organizations of the HPS School Committee Policy Handbook.

School Committee Comments and Questions: The proposed 7.4.2 revisions are too narrow because other decisions apply besides the Planning Board decision, so do separate line items for use chart, but be broader about more generic rulings, decisions, etc.

7.2 The Committee heard proposed revisions to Section 3, School Committee Operations, of the HPS School Committee Handbook. Liza O'Reilly reviewed proposed revisions and invited comments. She further explained that a separate section on Appeals is being drafted with input from MASC and will be proposed at a future meeting.

School Committee Comments and Questions: Is proposed Election of Officers inconsistent in that it suggests there is a gap in leadership prior to election of new officers? Should there be a policy about sitting SC members endorsing SC candidates in an election? How does it impact votes for Officers/transparency/appearance of quid pro quo? Additional comments are invited via email.

7.3 The Committee discussed the proposed schedule of School Committee meetings for 2015-2016.

School Committee Comments and Questions: Change meeting on draft schedule of September 8, 2015 to September 10, 2015.

On a motion by Carol Falvey and seconded by Cynthia Galko,

It was

Voted: To approve the calendar dates with September 10 instead of September 8, 2015.

7.4 John Ferris reviewed a recommendation for disposal of a 2007 van that is declared as surplus to School Department needs.

On a motion by Carol Falvey and seconded by Ray Estes,

It was

Voted: To sell the 2007 Ford E20 to South Shore Educational Collaborative for \$6,000.

On a motion by Carol Falvey and seconded by Ray Estes,

It was

Voted: To declare as surplus the 1993 Chevy Spovan and sell that van to the highest bidder.

- 7.5 The Committee heard an update by Dr. Galo to the Superintendent's Preliminary Assessment of Anticipated Needs. Dr. Galo discussed Facilities, Quality Full Day Kindergarten grant, July 23 retreat feedback from senior leadership, three year funding plan for technology, PARCC implications for technology.

School Committee Comments and Questions: Strategic plan 7/23 meeting, identify 3 different dates to continue work on Strategic Plan, Grant of \$86000 with sign. Assurance with accreditation plan, all money to be expended by 6/30/16, cost of accreditation, what is waiver/deferral cost?

- 7.6 The Committee discussed the development of the agenda for the School Committee Planning Meeting on September 13, 2015. Liza O'Reilly explained a chart for Committee members to fill out to guide planning and asked for it to be returned to Dr. Galo by September 2, 2015.
- 7.7 The Committee received a financial update, Preliminary Close of School Year 2014-2015. John Ferris developed a new format for reporting financial information. The FY15 budget is 99.5% closed out; recommend moving approximately \$200,000 to Special Education Stability fund.

School Committee Comments and Questions: Where is overage? Increase in user licensing fees, online subscriptions for textbooks.

- 7.8 The Committee considered the home school application for William (grade 8), Jonathan (grade 6) and Charis (grade 3) Echols for the 2015-2016 school year.

On a motion by Carol Falvey and seconded by Liza O'Reilly,

It was

Voted: To approve the home school application for William (grade 8), Jonathan (grade 6) and Charis (grade 3) Echols for the 2015-2016 school year.

- 7.9 The Committee considered the home school application for Nate Cohen (grade 8) for the 2015-2016 school year.

On a motion by Carol Falvey and seconded by Liza O'Reilly,

It was

Voted: To approve the home school application for Nate Cohen (grade 8) for the 2015-2016 school year.

- 7.10 The Committee considered the home school application for Lavinia (grade 3) and Christian (grade 1) Claydon for the 2015-2016 school year.

On a motion by Carol Falvey and seconded by Liza O'Reilly,

It was

Voted: To approve the home school application for Lavinia (grade 3) and Christian (grade 1) Claydon for the 2015-2016 school year.

- 7.11 The Committee received notification of the appointments of Kerri Angellis, K Teacher at East School; Dana Hanseth, Grade 2 Teacher at Foster School; Jessica Hogan, Music Teacher at South School; Chelsea Holloway, Spanish Teacher at Foster School; Tiffany Mahoney, Grade 5 Teacher at South School; Lynda Segal, Grade 5 Teacher at South School; Joseph Tarantello, Business Teacher at HHS; Kimberly Waugh, Social Studies Teacher at HHS; Lauren Wentworth, Grade 4 Teacher at South School; Megan Winslow, Special Education Teacher at PRS; all effective 8/31/15.

- 7.12 The Committee received notification of the appointment of Douglas Foley, Facilities and Procurement Manager, effective 8/31/15.
- 7.13 The Committee received notification of the appointments of Audrey Wilcox, Administrative Assistant at Central, effective July 28, 2015; Virginia Paine, Madeline Mahoney, Stephanie Kennedy, Jacqueline McAllister and Laura Perry, all PRS paraeducators effective September 1, 2015; and Barry Pickering, Foster School custodian.
- 7.14 The Committee received notification of the resignation of Kelsey Achin, Foster School paraeducator, effective August 7, 2015; Nicole Crocker, HMS paraeducator, effective July 20, 2015; Adam Derosier, East School teacher, effective June 30, 2015; Jacqueline Drummond, South School teacher, effective July 30, 2015; Kara Kelley, Post Secondary Planning Coordinator, effective August 5, 2015; Katherine Sullivan, East School paraeducator, effective June 30, 2015; and Sandra Weggeman, East School paraeducator, effective August 5, 2015.
- 7.15 The Committee received notification of the following lane changes effective September 1, 2015: Kimberly Canney to M60, Step 12; Marybeth Robinson to M60, Step 13; Boris Samarov to M15, Step 7; Judith Wilson to M30, Step 13; and Joseph Young to M60, Step 13.

8. Other items as may not reasonably be known 48 hours in advance of the meeting. None

9. Subcommittee and Project Reports

Long Range Planning Committee – Ray Estes reported on scheduled Facilities Manager interviews, Conservation Commission meeting about determination of applicability for East field improvements (intention of splitting project over 2 years) and High School Health/Wellness weight room project.

Community Outreach – Cynthia Galko noted a meeting held on August 5 and a meeting scheduled for September 21, 2015. Cynthia Galko announced that Carol Falvey will be the 2015-2016 School Committee representative to the Hingham Education Foundation. Cynthia Galko asked School Committee members to look at both the School Committee pages of the website and the website as a whole.

Policy – Liza O'Reilly reported that there will be a meeting on September 1 Transportation, restraint policy and sports fees will be on the agenda .

Special Education – Ed Schreier reported on the SEPAC meeting on August 17, 2015 to discuss year-long plan.

10. Adjournment

On a motion by Liza O'Reilly and seconded by Carol Falvey,

It was

Voted: To adjourn the School Committee meeting at 10:30 p.m.

Respectfully Submitted by:
Aylene Calnan