

MINUTES OF THE HINGHAM SCHOOL COMMITTEE
November 6, 2017 7:30 PM
SCHOOL DEPARTMENT CONFERENCE ROOM

1. Call to order.

The meeting was called to order by School Committee Chair Liza O'Reilly at 7:31 p.m.

Members Present: Michelle Ayer, Aylene Calnan, Carlos Da Silva, Cynthia Galko, Liza O'Reilly, Kay Praschma and Ed Schreier.

Central Office Present: Dorothy Galo, James LaBillois, John Ferris, Elizabeth Kurlan

Visitors Present: Andrew Hoey, Deb Stellar, Diane DeNapoli, Erica Pollard, Mary Andrews, Carolyn Bixby, Emma Quilty, Kevin Quilty, Rick Swanson, Kerry Ni, Jennifer Newell, Melissa Smith, David Jewett, Julie Browne, June MK Gustafson, Katie Roberts, Mary Eastwood, Ted Hirsch, Dan Coughlin, Rebecca Case, Barbara Cook, Adrienne McGarr.

2. Approval of Minutes.

2.1 The Committee discussed authorizing the School Committee Secretary to attach of a list of meeting documents to the minutes of the regular session and executive session School Committee meetings that occurred in September and October of 2017, and act as appropriate. School Committee Secretary Cynthia Galko notified the Committee of some recent revisions to the Open Meeting Law and the need to add a list of meeting documents to the minutes of the regular and executive session school committee meetings. Edward Schreier asked about the meetings and minutes prior to September. Ms. Galko stated that the statute of limitations is 30 days. Dr. Schreier followed-up to ask if the documents from the earlier meetings were available and Ms. Galko responded yes, they were.

On a motion by Aylene Calnan and seconded by Kay Praschma,

It was

Voted: To authorize School Committee Secretary Cynthia Galko to attach a list of meeting documents to the School Committee minutes of September and October, 2017.

3. Questions and Comments. June MK Gustafson, President of the HEA, addressed the meeting to invite the School Committee and Community to a screening of *Backpack Full of Cash* to be held at 7:00 p.m. on Tuesday, November 21, 2017 at the Marshfield High School Auditorium.

4. Superintendent's Report.

Dr. Galo informed the Committee of Project Here, a program to enhance drug prevention and opioid addition education at the middle school level, sponsored by GE and the Attorney General's Office. Dr. LaBillois provided an update on the district's first PK-12 professional development day held on November 1, 2017. Dr. LaBillois also informed the Committee that copies of the Professional Development and Professional Practice Survey, as well as the district's new Professional Development Plan were available in the packet. Dr. LaBillois noted that the Professional Development and Professional Practice Survey will serve as a baseline to measure

the effectiveness of the Professional Development program on professional practice, as well as serving as the basis of the newly revised Professional Development Plan.

Dr. Galo briefly reviewed the November 1, 2017 enrollment report. Dr. Galo then notified the Committee of two upcoming public forums to discuss kindergarten entrance age. Dr. Galo noted that information relative to the district's analysis of the ages of elementary students has been posted to the district's website, as well as a summary of benchmark community practices. Dr. Galo noted receiving many emails on the subject and encouraged members of the community to reach out to express any feedback on the issue.

5. Communications

- 5.1 Communications Received by the Superintendent: Dr. Galo shared a Legal Alert from the Massachusetts Association of School Committees relative to some recent changes to the Open Meeting Law effective October 6, 2017. Liza O'Reilly noted that the state is running a series of webinars and will provide a link to the Committee so they can participate, should they choose.
- 5.2 Student Communications: Emma Quilty provided an update on the close of fall athletics, noting that all fall teams earned spots in their respective tournaments. The fall musical, *Chicago*, will be performed from November 16-18 at Hingham High School and the Annual Holiday Fair will be held on November 18, 2017 at Hingham High School. The HHS Student Council will be running a Thanksgiving Food Drive and the Committee was notified of the Couponing Challenge and upcoming meetings of the HHS Climate Committee mentor groups.
- 5.3 Other Communications: Dr. Galo shared the monthly facilities and maintenance report, as well as the October Transition Room statistics from both the middle and high school.

6. New Business

- 6.1 The Committee received the Foster School Improvement Plan for 2017-2018 and an update of the 2016-2017 plan progress. Dr. Debbie Stellar, Foster School Principal, presented the 2017-2018 Foster School Improvement Plan. Dr. Stellar began her presentation by presenting the Foster School theme for the year: Stretching and Growing: Mindset Matters. Dr. Stellar provided a review of the 2016-2017 School Improvement Goals. Dr. Stellar reviewed Foster's progress on the Literacy Achievement, Mathematics Achievement, A Community of Learners, A Community Focused on Service, and a Community Committed to Global Awareness goals. Dr. Stellar then reviewed professional development offering at Foster during the 2016-2017 school year and provided a review of the planned activities, as well as the School Improvement Goals, for the 2017-2018 school year. The Committee thanked Dr. Stellar for her presentation and for her 12 years of dedicated service to Foster Elementary School.

Dr. Stellar has announced her retirement 2018 and Dr. Galo noted that a search committee is being formed for a new Foster School principal. Members of the School Committee should let School Committee Chair Liza O'Reilly know if they are interested in participating on the Principal Search Committee. Dr. Galo also noted that there will be two forums held at Foster School next week to give the community a chance to weigh in on the qualities they would like to see in a new principal.

Dr. Galo noted that the MSBA 2016 Survey Report was received on Friday, November 4. The report is quite lengthy and will be available electronically.

- 6.2 The Committee received a draft presentation of the 5-Year Financial Vision planning document. School Committee Chair Liza O'Reilly provided a review of the status of the 5-year Financial Vision Planning document. The initial grid had been updated into a presentation and Ms. O'Reilly reviewed each slide of the presentation. The community was asked to submit any feedback on the plan and Ms. O'Reilly noted that this is a work in progress.
- 6.3 The Committee conducted the annual evaluation of the Superintendent of Schools. School Committee Chair Liza O'Reilly reviewed the formal process to review the performance of the Superintendent of Schools. She noted that the process has been outlined by the DESE and that the Committee would not be taking public comment on the evaluation. The Committee then discussed the process and determined that the summary document included components of all seven individual evaluations.

On a motion by Aylene Calnan and seconded by Carlos Da Silva,

It was

Voted: To approve the summary statement of the annual evaluation of the Superintendent of Schools. 6 were in favor, 1 opposed (Edward Schreier).

School Committee Chair Liza O'Reilly then read the statement aloud.

- 6.4 The Committee received notification of the overnight field trip of high school students to Spain and Italy on April 11–20, 2019.
- 6.5 The Committee received notification of the appointment of paraeducators Arlene Moynihan at Foster School, effective October 23, 2017; Melinda Grabowski and Jeffrey Weimer at HHS, effective September 5, 2017; and Catherine Ponte at Foster School, effective October 10, 2017.
- 6.6 The Committee received notification of the appointment of William Mason, Custodian at HMS, effective October 16, 2017.
- 6.7 The Committee received notification of the resignation of Katelyn Joyal, Assistant to the Food Services Director, effective October 27, 2017 and paraeducators Chloe Lemaire of Foster and Lauren Yelin of HMS, effective October 20, 2017.

7. Other items as may not reasonably be known 48 hours in advance of the meeting. School Committee Chair Liza O'Reilly noted that on Friday Dr. Galo shared information with the Community from the Planning Board relative to discussion of marijuana dispensaries in Hingham. The Committee discussed the issue and Kay Praschma and Ed Schreier offered to develop a statement on the issue on behalf of the Committee. This draft will be shared with the Committee at its next meeting for consideration.

8. Subcommittee and Project Reports

Policy: The subcommittee met on October 30, 2017 and discussed Section 4 of the Policy Manual, the upcoming Kindergarten Enrollment Forums and the issue of signage on school property. The next meeting will be on November 16, 2017.

Salary & Negotiations: Nothing new to report

Special Education: The subcommittee will be scheduling its next meeting. There will be a SEPAC

meeting this Wednesday, November 8 at 7:00 p.m. in the Hingham Public Library.

Long-Range Planning: Next meeting this Wednesday, November 8 at 5:15 p.m.

Community Outreach: The subcommittee met with Stackr and reviewed their services relative to the development of a revised website. The next meeting will be on November 28, 2017 to discuss next steps.

Member Edward Schreier updated the Committee of an upcoming athletic competition, upcoming family sports day sponsored by SNAP, and the Thanksgiving Football Game at Fenway Park on Wednesday, November 22. He also updated the Committee on the recent boring on the Foster School site relative to the MSBA application.

9. Adjournment

On a motion by Liza O'Reilly and seconded by Cynthia Galko,

It was

Voted: To adjourn to Executive Session at 9:36 p.m., not to return to regular session.

Michelle Ayer - yea

Aylene Calnan - yea

Carlos Da Silva - yea

Cynthia Galko - yea


Liza O'Reilly - yea


Kay Praschma - yea

Ed Schreier - yea

Documents Included in Meeting Packet:


11-6-17 Agenda Annotated.docx 

11-6-17 Agenda.pdf 

Item 2.1 Meeting Documents.docx 


Item 4 11/1/17 Enrollment.pdf 

Item 4 2017-2018 PD Catalog.pdf 

Item 4 Executive Summary of Hingham PD Survey (10.31.17).pdf 

Item 4 HPS PD 2017-2022 


Item 4 Project Here Flyer.pdf 

Item 5.1 OML Alert.pdf 


Item 5.3 Facility Dept. Monthly October Report.docx 

Item 5.3 HHS TransitionMonthlyOct2017.pdf 


Item 5.3 HHS TRCharts.pptx 

Item 5.3 MS Transition Room october 2017.pdf 


Item 6.1 2016-2017 Foster School School Improvement Report.doc 

Item 6.1 2017-2018 Foster School School Improvement Plan.doc 

Item 6.2 HPS 5 Year Financial Vision presentation - draft 11.6.17.pdf 

Item 6.2 HPS 5 Year Vision Grid - draft 11.6.17.pdf 

Item 6.3 Summary 2016-2017 Evaluation Draft.docx 

Item 6.4 Spain and Italy trip.pdf 

Item 7 Decision Flow Chart: Recreational Marijuana.pdf 

Item 7 Zoning Issues Related to Retail Marijuana.pdf 

Respectfully Submitted by:
Cynthia Galko