

**MINUTES OF THE HINGHAM SCHOOL COMMITTEE  
JANUARY 18, 2018 7:00 PM  
SCHOOL DEPARTMENT CONFERENCE ROOM**

**1. Call to order.**

The meeting was called to order by School Committee Chair Liza O'Reilly at 7: p.m.

Members Present: Michelle Ayer, Carlos Da Silva, Cynthia Galko, Liza O'Reilly, Kay Praschma and Ed Schreier.

Central Office Present: Dorothy Galo, James LaBillois, John Ferris, Elizabeth Kurlan

Visitors Present: Tony Keady, Melissa Smith, Rick Swanson, June MK Gustafson, Aisha Oppong, George Danis, Donna Smallwood, Deb Stellar, Mary Eastwood

**2. Approval of Minutes.** The Committee decided not to review minutes at this meeting, but would instead move this item to the next meeting on January 22, 2018.

**3. Updates on the status of the proposed Operating Budget for FY'19.** None

**4. Review Budget Proposals for FY'19 Budget Functions.**

Function 2410 Instructional Equipment	Function 4130 Utilities
Function 3300 Transportation	Function 4210 Maintenance of Grounds
Function 3510 Athletics	Function 4220 Plant Maintenance
Function 3520 Other Student Activity	Function 4230 Repairs of Equipment
Function 4110 Custodial	Function 7000 Non-Instructional Equipment
Function 4120 Heating of Buildings	

John Ferris, Director of Business and Support Services, presented an overview of the FY'19 Services and Facilities budget. Director Ferris began by reviewing the overall district budget and those budget lines covered in the first two budget hearings. A historical review of administration, facilities, health and transportation trends were presented, followed by a review of the district's infrastructure and equipment and a presentation of the status of the overall physical plant. The status of personnel contracts was reviewed, followed by a review of the FY'19 budget needs from the maintenance and custodial departments. Director Ferris then reviewed the method employed to forecast energy costs, followed by a review of the energy forecast for FY'19. Director Ferris reviewed energy consumption in the district and the district's oil usage and cost trends, natural gas usage trends, and electricity usage and cost, as well as transportation costs and student activities.

Director Ferris then reviewed the individual budget lines for Function 2410 Instructional Equipment, Function 3300 Transportation, Function 3510 Athletics, Function 3520 Other Student Activity, Function 4110 Custodial, Function 4120 Heating of Buildings, Function 4130 Utilities, Function 4210 Maintenance of Grounds, Function 4220 Plant Maintenance, Function 4230 Repairs of Equipment, Function 7000 Non-Instructional Equipment.

Discussion ensued relative to the possibility of leasing another bus for use with the METCO program, fees and a contribution from the drama boosters to the budget.

**5. Discuss Potential Warrant Article Items.**

The Committee received an update on the status of the HHS window project and reviewed the wording of the proposed Warrant Article.

On a motion by Cynthia Galko and seconded by Edward Schreier,

It was

Voted: To approve the wording of the Warrant Article as follows: Will the Town raise and appropriate, borrow or transfer from available funds a sum of money to assess, design and replace the glass block windows at the High School gymnasium and perform related work which may involve structural support work including masonry repointing, flashing, roof repair or replacement, replacing heating units, and other ancillary work which would be necessitated by the replacement project, or act on anything relating thereto?

**6. To hear a review of the January Capital Outlay Committee Meeting.**

School Committee Chair Liza O'Reilly noted that the Long-Range Planning Subcommittee reviewed the Capital Plan with the Capital Outlay Committee. The Committee was provided a review of the discussion from the meeting the night before. The Committee will wait to hear back from Capital Outlay relative to next steps.

**7. To discuss next steps in the budget process and plan for the 1/20/18 Work Session with the Advisory Committee and for the 1/25/18 Budget Work Session.**

School Committee Chair Liza O'Reilly reviewed the upcoming meeting with the ACES group. Liza O'Reilly noted that she will present the 5-Year Financial Vision to give some context to the current budget. Dr. Galo will present the proposed FY'19 school budget, and address both revolving accounts and the needed funding for the HHS gym windows.

The Committee will likely keep the January 25, 2018 date as a Budget Work Session.

**8. To continue review of materials to support the 5-year Financial Vision.**

School Committee Chair Liza O'Reilly noted that she has shared a folder called "January Meetings" and reviewed its content with the Committee. Ms. O'Reilly noted that PowerPoint presentations with the back-up information are included in the folder. Should members of the Committee have feedback or changes they should let her know.

**9. Subcommittee and Project Reports.**

School Committee Chair Liza O'Reilly and Edward Schreier have been in touch with the Energy Action Committee and the latter has presented to the Selectmen about becoming a Green Community. The Energy Action Committee will present to the School Committee on February 26. The School Committee will discuss this topic further on Monday, January 22, and members of the Committee were asked to review this information before that time.

**10. 48 Hour items.** None

**11. Adjournment.**


On a motion by Cynthia Galko and seconded by Ed Schreier,

It was


Voted: To adjourn at 9:54 p.m.

Respectfully Submitted by:  
Cynthia Galko


## Documents Included in Meeting Packet

[Agenda SC Meeting and Budget III 1-18-18.pdf](#) 


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[EAC\\_Green Communities Follow-up Presentation for Selectmen\\_Jan 2018\\_v2.pdf](#) 

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[Green Community Hingham.docx](#) 


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[Item 7 Jan 20 Joint Worksession Agenda.pdf](#) 

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[Stretch Code Flyer - Hingham 01-03-18.pdf](#) 

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[Warrant Article for High School Block Windows.pdf](#) 

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