

**MINUTES OF THE HINGHAM SCHOOL COMMITTEE**  
**July 23, 2018 at 7:00PM**  
**SCHOOL COMMITTEE CONFERENCE ROOM**

**1. Call to order**

The meeting was called to order by Chair Ayer at 7.30 p.m.

Members Present: Michelle Ayer, Carlos Da Silva, Libby Lewiecki, Kerry Ni, Liza O'Reilly, and Ed Schreier.

Central Office Present: Dorothy Galo, James LaBillois and John Ferris

Visitors Present: June MK Gustafson, Joshua Ross, Aisha Oppong, Carol M. Falvey, Art Bettencourt, Carolyn Burke

**2. Approval of Minutes**

2.1 On a motion by Liza O'Reilly and seconded by Carlos DaSilva,

It was

Voted: To approve the minutes of the School Committee meeting held on May 21, 2018.

2.2 On a motion by Liza O'Reilly and seconded by Carlos DaSilva,

It was

Voted: To approve the minutes of the School Committee meeting held on June 4, 2018.

**3. Questions and Comments. None.**

**4. Superintendent's Report**

Dr. Galo shared a letter the district received from the Linden Ponds Veterans Association for the PRS Memorial Day event. Dr. Galo provided an updated enrollment projection, noting the challenge of identifying the true number of enrolling Kindergarten students. Dr. Galo then reviewed enrollments for both the middle and high schools. She noted thirty (30) new teachers joining the district this coming September. Dr. Galo also shared the end of year Transition Room reports from the middle and high school. Discussion ensued relative to the middle school transition room and the use of the service by students not attending physical education classes.

**5. Communications**

5.1 Communications Received by the Superintendent: Dr. Galo shared a copy of the revised Town Financial Policy which was approved by the Advisory Committee.

5.2 Other Communications: Dr. Galo shared a copy of the resolution of the HPS Leadership Team relative to school safety and security. Carlos DaSilva noted that he would work on a press release to announce the passing of the resolution.

**6. New Business**

6.1 The School Committee heard a presentation from New England School Development Council (NESDEC) and discussed the organization of the superintendent search. NESDEC has been selected to run the Superintendent Search process. Art Bettencourt and Carolyn Burke, both from NESDEC, were present to provide an overview of the search process. Details (e.g., contact person, invitation letters, etc.) were discussed with the Committee. The search consultants then reviewed the process to be used to conduct a Community Needs Assessment to be focused on the desired characteristics of the next Superintendent of Schools. The consultants discussed the formation of a preliminary

screening committee and reviewed the projected timeline for the search. Discussion ensued throughout.

- 6.2 The Committee reviewed the revised compensation rates for field and building use personnel as recommended for FY'19. Director of Business and Support Services, John Ferris, noted that since negotiations are now complete, the Committee was asked to adjust charges for field and building usage by 2%, rounded to nearest quarter.

On a motion by Liza O'Reilly and seconded by Edward Schreier,

It was

Voted: To approve the Proposed Personnel Rates for FY2019.

- 6.3 The Committee considered a fee range for the design of the high school clerestory window project. Director of Business and Support Services, John Ferris, noted that Town Meeting appropriated the funds, and the Committee is now asked to establish the fee, recommended to be up to \$60,000.

On a motion by Carlos Da Silva and seconded by Edward Schreier,

It was

Voted: To spend up to \$60,000 for the evaluation, design, bidding, and project closeout of the clerestory window project at the Hingham High School gym.

- 6.4 The Committee received a revised Policy Section 6.22 (Cumulative Records) (First Reading). Dr. Galo discussed the proposed changes to the Cumulative Records policy to reflect regulatory changes, as well as to update the number of days required to respond to a request. The Committee discussed updates to the language.
- 6.5 The Committee received a new Policy Section 6.3B (Education Opportunities for Children in Foster Care) (First Reading). Dr. LaBillois, Assistant Superintendent of Schools, explained the requirements of the Every Student Succeeds Act relative to students in Foster Care and the process used to develop the policy.
- 6.6 The Committee received a new Policy Section 6.3C (Education Opportunities for Military Children) (First Reading). Dr. LaBillois, Assistant Superintendent of Schools, explained the requirements of the Every Student Succeeds Act relative to students in Military Connected Families and the process used to develop the policy. Legal references will be moved, per discussion, to the end of the policy, rather than the end of the procedures.
- 6.7 The Committee discussed parameters to guide the development of a calendar of 2018-2019 School Committee meeting dates. The Committee discussed the proposed days of the week for Committee meetings (Monday) and decided it would not change, but did decide to start meetings at 7:00 p.m., rather than 7:30 p.m. Michelle Ayer and Dr. Galo will meet to discuss meeting dates and will discuss a proposed schedule in August.
- 6.8 The Committee considered the home school application of Elizabeth Breen, grade 6, for the 2018-2019 school year.

On a motion by Liza O'Reilly and seconded by Edward Schreier,

It was

Voted: To approve the homeschooling of Elizabeth Breen, for 2018-2019.

6.9 The Committee received notification of the appointments of new teachers Kathleen Dollard, English at Hingham High School; Melissa Hamrock at Plymouth River School; Beth Howard, Science at Hingham High School, Jessica Sinanan at Foster Elementary School; Robert Tiews, Mathematics at Hingham Middle School; Rebecca Lewis, Science at Hingham High School; Rebecca Liebal, Special Education at Hingham High School; and Jacqueline McAllister at Plymouth River School, all effective August 27, 2018.

6.10 The Committee received notification of the resignations of Stephen Centerrino, School Psychologist at Hingham High School; Michelle Greco, Social Studies teacher at Hingham High School; Lori Lacks, teacher at Foster School; and Theresa Lux, paraeducator at Foster School, all effective June 30, 2018.

**7. Other items as may not reasonably be known 48 hours in advance of the meeting.** None.

**8. Subcommittee and Project Reports**

Community Outreach: Kay Praschma was not in attendance, but a time has been set for the next meeting of the subcommittee.

Policy: The policies up for first reading were referenced.

Special Education: No meeting since last School Committee meeting; next meeting being planned.

Salary & Negotiations: Liza O'Reilly will let everyone know once a date is scheduled for the next meeting.

Long-Range Planning: Carlos DaSilva noted that the last meeting was rescheduled. Dr. Galo noted that there was an increase to the district's Chapter 70 funding; Board of Selectmen Mary Power will be coming to the next meeting to discuss the Town's plan relative to this increase. Carlos Da Silva asked if we have heard from the Massachusetts School Building Authority about the Statement of Interest submitted last spring. Dr. Galo replied that it will be voted at the earliest at their November meeting.

**9. Adjournment**


On a motion by Edward Schreier and seconded by Liza O'Reilly,

It was

Voted: To Adjourn at 9:34 p.m.

Respectfully Submitted by:  
Kay Praschma

## Documents included in meeting packet:

[7-23-18 Agenda.pdf](#) 

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[Item 2.1 5-21-2018 Minutes.pdf](#) 


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[Item 2.2 6-4-2018 Minutes.pdf](#) 

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[Item 4a Good News.pdf](#) 


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[Item 4b Elementary Enrollment Projection.pdf](#) 


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[Item 4c HHS Transition June 2018.pdf](#) 


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[Item 4d HMS Transition June 2018.pdf](#) 


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[Item 5.1 Town Financial Policy.pdf](#) 


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[Item 5.2 School Safety and Security.pdf](#) 


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[Item 6.1 Agenda Meeting Guide NESDEC Superintendent Search.pdf](#) 

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[Item 6.1 Hingham Announcement Letter DRAFT.pdf](#) 

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[Item 6.1 Memo to SC- NESDEC update.pdf](#) 


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[Item 6.1 Timeline.pdf](#) 

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[Item 6.2 Proposed Rates FY 2019.pdf](#) 

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[Item 6.3 HS Clerestory Window Project.pdf](#) 


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[Item 6.4 Policy Section 6.22 Draft.pdf](#) 


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[Item 6.4 Policy Section 6.22 Lawsregs-603cmr23.html.pdf](#) 


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[Item 6.5 Policy Section 6.3B Draft Educational Opportunities for Children in Foster Care.pdf](#) 

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[Item 6.6 Policy Section 6.3C Draft Educational Opportunities for Military Children.pdf](#) 

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[Item 6.8 Home School Application - Breen.pdf](#) 

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[SC FYI - MASC Policy Newsletter July 2018.pdf](#) 

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[SC FYI MASS Chapter 70.pdf](#) 