



Foster Elementary School

School Improvement Plan 2017-2018

June 30, 2017

School Council Members

Debbie Stellar:	Principal
Madeline Martin / Wendy Rapson:	Teacher Representative
Sara Mason Ader:	Parent Representative*

*Foster PTO will elect an additional representative in the fall of 2017

HINGHAM PUBLIC SCHOOLS

FOSTER ELEMENTARY SCHOOL

**SCHOOL IMPROVEMENT PLAN
2017-2018**

FOSTER SCHOOL CORE VALUES

At Foster School our students will:

- Enjoy the process of learning, constantly strive to meet their potential and become lifelong learners.
- Be responsible and demonstrate respect for self, others, and property.
- Practice critical thinking skills to solve problems.
- Have a strong sense of community both in and outside of school.

THEME: Stretching and Growing - Mindset Matters

MOTTO: Be Kinder Than Necessary

GOALS FOR 2017-2018

1. Increase student achievement in literacy: Refine instructional strategies, assessments, and materials as the Hingham Public Schools transition to the second year of the K-5 *Journeys* reading program.
2. Increase student achievement in mathematics: Continue to refine instructional strategies, assessments, and materials as the Hingham Public Schools transition to the third year of the K-5 *Everyday Math* (EDM) program.
3. Foster - a community of learners: Continue to develop responsible learners, who participate in instruction, attend to instruction, pursue interests and meet potential.
4. Foster - a community focused on service: Continue developing an understanding and appreciation of giving to and supporting others through service-learning.
5. Foster - a community committed to global awareness: Continue to develop an understanding and appreciation for a more environmentally aware community, nation, and world for living and learning.

HINGHAM PUBLIC SCHOOLS

FOSTER ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN 2017-2018
GOAL 1: Increase student achievement in literacy: Refine instructional strategies, assessments, and materials as the Hingham Public Schools transition to the second year of the K-5 <i>Journeys</i> reading program.
Aligned with Hingham Public Schools Strategic Plan Goal I: Student Learning II: Professional Practice and Culture IV: Communication and Collaboration
Targets for Student Performance: <ul style="list-style-type: none"> • Improve ELA performance at grades three, four and five by increasing the number of students exceeding expectations and meeting expectations on MCAS Next Generation assessments • Improve ELA performance at kindergarten, grade one, and grade two through intervention strategies based on literacy benchmarks/assessments

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	<p>District wide: Support continued implementation of the newly adopted <i>Journeys</i> reading program</p> <p>Integration of Technology across the curriculum, grades K-5</p> <p>Curriculum mapping project begins</p>	Literacy Coordinator; Director of English/Language Arts; Director of Student Services; Teachers; Special Education teachers; Reading Specialist; Technology Specialist; Administrators	Materials provided within district resources	Integration of strategies into the Foster Literacy Program; Review of student success in literacy through portfolio assessment review, DDMs, Title I, Report Cards and MCAS Next Generation; Technology utilization
	<p>Foster School: Provide the opportunity to become part of a study group held throughout the year: Close Reading / Written Response to Text or Mindset Growth</p>	Administrators; Teaching Staff; Reading Specialist; Literacy Coordinator; Title I Staff;	Books; ASCD materials: Literacy professional journals/books/tapes	Evaluation of the study group and utilization of information in instructional program

Instructional alignment of Wilson Reading to the <i>Journeys</i> program	Technology Specialist		
Expand technology to further literacy goals (Smart Boards, Lexia Program, Read Naturally, COWS/LCD Projector, Aspen, Skype, webinars, PowerPoint, web pages, video conferencing / iPads / iPods, etc.)	Staff ; Students; Administrators		Reflection about utilization and effectiveness in spring 2018
Continue Battle of the Books at grades four and five	Teaching Staff; Students	PTO Principal Fund	Student and Staff evaluation spring 2018
Refine and review reading materials, assessments and strategies to support <i>Journeys</i> reading program to maximize student learning in literacy (Tier I, II, III)	Administrators; Teaching Staff		Student achievement results February 2018 and spring 2018; DDMs; MCAS Next Generation 2018
Continue annual Poetry Pooza	Administrators; Teaching Staff	PTO Principal Fund	Participation and MCAS Next Generation results
Explore Effective Strategies - Integrating of Foundations strategies into <i>Journeys</i> reading program, if appropriate	Administrators; Teaching Staff		Review of spelling/phonics portfolio results: February and spring 2018
Pilot of NWEA on-line assessments for at-risk, Title I, and/or special education students	Administrators; Teaching Staff		Review program results spring 2018
Foster Community: Continuation of 1000 Book Club (year round)	PTO; Erin McGrath; Wendy Rapson; Families		Participation in Dr. Seuss Breakfast: Invitation to join the 1000 Book Club Saturday, March 2018
Continuation of annual Family Literacy Night	Reading Staff; PTO; Families		Participation in Literacy Night 2017-2018
Summer Literacy Program and Summer Slide Letter (Entering Grades 1-5)	PTO; Staff; Families	Information sent home in report cards	Recognize participation upon return to school in September 2017 (certificates, special recess, celebrations or prizes)
Summer Literacy Coach Program (Entering grades 1-5) offered to all students; Entering Title I Grade 2 and 3 small group instruction	Administrators; Teaching Staff; Students	Invitations and information sent home prior to end of school; PTO funds	Recognize participation upon return to school in September 2017 (certificates, special recess, celebration, or prizes); Review of summer progress in fall 2017

Special Education Continuous Improvement Task Force Continues	Reading Staff; Administrators; Teaching Staff; Students; Staff	Family funded	Review of participant achievement across the curriculum	
After School Curriculum Enrichment: Taking Literacy to the Next Level				
Status Code for June Report:	1 / Completed	2 / In Progress	3 / Planned for Next Year	4 / Cancelled

HINGHAM PUBLIC SCHOOLS

FOSTER ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN 2017-2018
GOAL 2: Increase student achievement in mathematics: : Continue to refine instructional strategies, assessments, and materials as the Hingham Public Schools transition to the third year of the K-5 <i>Everyday Math</i> (EDM) program.
Aligned with Hingham Public Schools Strategic Plan Goal I: Student Learning II: Professional Practice and Culture IV: Communication and Collaboration
<p>Targets for Student Performance:</p> <ul style="list-style-type: none"> • Improve math performance at grades three, four and five by increasing the number of students exceeding expectations and meeting expectations on the MCAS Next Generation assessments • Improve math performance on EDM assessments at grades K-2 through targeted intervention programs

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	District wide: K-5 EDM program reflection, as third year of full implementation takes place	Director of Mathematics; Mathematics	District will provide updated materials	Reflection and recommendations in place throughout the 2017-2018 school year

<p>Curriculum mapping project begins</p> <p>Special Education Continuous Improvement Task Force Continues</p> <p>Foster School: Refine and review materials, assessments, and strategies that support EDM to maximize student learning in math</p> <p>Provide opportunities to expand staff member understandings of EDM/state standards through modeling, presentations, and collegial discussions</p> <p>Expand technology to further math goals (Smart Boards, math online sites, COWS/LCD Projector, Skype, Xtra Math, webinars, PowerPoint, web pages, video conferencing, iPods, iPads, Aspen, etc.)</p> <p>Review and reflect Math Fact Fluency strategies for students, K-5</p> <p>Continue targeted math instruction (TMI) model offered at grades K, 1,2, 3, 4, and 5</p> <p>Continue Math Olympiad Program, fall 2017</p> <p>Pilot of NWEA on-line assessments for at-risk, Title I, and/or special education students</p> <p>Foster Community: Continue to plan and hold annual Family STEAM Night</p>	<p>Specialist; Teaching Staff; Para Educators ; Administrators</p> <p>Math Specialist; Staff</p> <p>Math Specialist; Director of Mathematics; Teaching Staff; Para Educators; Administrators; PTO; Parents; Title I Math Staff</p> <p>Math Specialist; Staff</p> <p>Math Specialist; Teachers; Para Educators</p> <p>Mrs. Newell; Parents</p> <p>Teaching Staff; Administrators</p> <p>Math Specialist; Administrators;</p>	<p>EDM materials; TMI materials; Math games online</p> <p>PTO Funds</p>	<p>Further differentiation of instruction at grades K, 1, 2, 3, 4, and 5; Increased achievement in mathematics as indicated in target performance</p> <p>Increased achievement in mathematics as indicated in target performance</p> <p>Monitor progress and review effectiveness, spring 2018</p> <p>Review student results throughout the 2017-2018 school year</p> <p>Review effectiveness spring 2018</p> <p>Review effectiveness spring 2018</p> <p>Review program results spring 2018</p> <p>Participation in annual Family STEAM Night 2017-2018</p>
--	---	---	---

	<p>Summer Math Coach Program (Entering grades 1-5) offered to all students</p> <p>After School Curriculum Enrichment: Taking Math to the Next Level</p>	<p>Teaching Staff; Families; PTO</p> <p>Math Specialist; Students; Teaching Staff; Administrators</p> <p>Administrators; Teaching Staff; Students</p>	<p>PTO Funds</p> <p>Family funded</p>	<p>Celebration of participation upon return to school September 2017</p> <p>Review of participant academic progress</p>
Status Code for June Report:	1 / Completed	2 / In Progress	3 / Planned for Next Year	4 / Cancelled

HINGHAM PUBLIC SCHOOLS

FOSTER ELEMENTARY SCHOOL	
SCHOOL IMPROVEMENT PLAN 2017-2018	
GOAL 3: Foster - a community of learners: Continue to develop responsible learners, who participate in instruction, attend to instruction, pursue interests and meet potential.	
Aligned with Hingham Public Schools Strategic Plan Goal I: Student Learning III: Student Well Being and Safety IV: Communication and Collaboration	

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)

<p>Student: Continue Homework Club. Possible offerings Monday through Thursday</p> <p>Continue “Habits of Mind” after school program that encourages homework/project completion, Tuesday through Friday: Gr3-5</p> <p>Classroom: Continue to refine and implement Second Step, Steps to Respect, Responsive Classroom, and <u>No Mind Left Behind: 8 Pillars of Executive Control</u></p> <p>School: Continue school-wide implementation of “Habits of Mind”</p> <p>Consider Student Council and Safety Patrol programs</p> <p>Continuation of the “Fostering Good Citizens” Plan, a part of our Respect, Responsibility, and Building Relationships Committee</p> <p>Final Social Thinking Professional Development and implementation</p> <p>Midyear reflections at grades 3, 4, 5: Respect, Responsibility, Relationships</p> <p>Staff and student review of Recess Program, K-5, including Trouble Free Playground and PlayFit strategies</p> <p>Continuation of school-wide monthly celebration program to include recognition and celebration of “Habits of Mind,” service, Fostering Good Citizens,</p>	<p>Students; Para Educator; Families</p> <p>Administrators; Students; Teachers; Families</p> <p>Adjustment Counselor; Teaching Staff; Administrators; Students; School Psychologist</p> <p>Administrators; Staff; Students; Families</p> <p>Administrators; Students</p> <p>Administrators; Teaching Staff; Support Staff; Students; Families</p> <p>HEF funded</p> <p>Adjustment Counselor; School Psychologist</p> <p>Administrators; Staff; Students; Mr. Davidson</p> <p>Staff; Administrators</p>	<p>Program materials for Second Step, Steps to Respect, and Responsive Classroom. Staff study group project</p> <p>Materials provided by HEF and PTO</p> <p>NAESP Student Council materials; AAA materials</p> <p>Provided through HEF</p> <p>Provided through HEF</p> <p>Provided through PTO</p> <p>Partially funded through HEF</p>	<p>Increase in skills essential to successful homework by participants</p> <p>Reduction in number of students participating; Reduction of students returning to the program throughout the year</p> <p>Consistent social and civic skill development of the students measured by report cards, office referrals, and adjustment counselor referrals</p> <p>Staff review winter 2018</p> <p>Building social, emotional, and problem solving skills</p> <p>Monitor student behavior issues (increase and/or decrease areas of concern); Staff review June 2018</p> <p>Full implementation by spring 2018</p> <p>Identify students in need of social skills support; Initiate proactive strategies</p> <p>Staff review winter 2018</p> <p>Staff review Spring 2018</p>
--	--	--	--

<p>Memorial Day, Veterans Day, and Arbor Day/Earth Week celebrations</p> <p>Continue study of Foster Wellness (Yoga, Brain Gym, Meditation, JAM, BOKS, Zentangles, Nutrition) and the creation of a comprehensive coordinated plan and program</p> <p>Review and continuation of Yoga in the Classroom</p> <p>Maintain MindUP program check-in groups 8:20-8:30 for students identified</p> <p>Refine ISIT Team to include specific Social, Emotional, and Behavioral Health concerns</p> <p>Fostering Resilient Learners: Identify strategies from recent professional readings on trauma, depression, and anxiety in the classroom</p> <p>District: Provide summer professional development in Responsive Classroom: Levels I and II</p> <p>HTSS: Social-Emotional Task Force Continues in addition to initial stages of our comprehensive multi-tiered model of social-emotional supports for students PK-12</p> <p>Home: Continue to include “Home/School” Connections in Foster Family Facts/ Website</p> <p>Provide additional in-depth descriptions of Foster Programs on the Website</p>	<p>Staff; Adjustment counselor; Psychologist; Administrators</p> <p>Staff; Students</p> <p>Staff</p> <p>Psychologist; Adjustment Counselor; Teachers</p> <p>All Foster Staff</p> <p>Responsive Classroom Staff</p> <p>Administrators; BU; Staff (Teaching and Support)</p> <p>Administrators; Staff</p> <p>PTO Board/Members; Staff; Administrators</p>	<p>Partially HEF funded</p> <p>Partially funded through HEF</p> <p>Professional association materials (i.e. NAESP, ASCD)</p> <p>PTO</p>	<p>Recommendations to the staff in the winter of 2018</p> <p>Integration in comprehensive Wellness Plan</p> <p>Increase in focus and participation for students in classrooms</p> <p>Reflect on effectiveness in spring 2017</p> <p>Review effectiveness of strategies in spring 2018</p> <p>Recommendations from Task Force work</p> <p>Community response to Foster Family Facts and Website at Foster Focus Group and Principal Coffees</p> <p>Note information placed on the Website and feedback on effectiveness through Foster Focus Groups and Principal Coffees</p>
--	---	---	--

Community: Expand Foster Plus opportunities to meet student and family needs				Review of programs offered: Clubs, Curriculum Enrichment, Invention Camp (STEM)
Status Code for June Report:	1 / Completed	2 / In Progress	3 / Planned for Next Year	4 / Cancelled

HINGHAM PUBLIC SCHOOLS

FOSTER ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN 2017-2018
GOAL 4: Foster - a community focused on service: Continue developing an understanding and appreciation of giving to and supporting others through service-learning.
Aligned with Hingham Public Schools Strategic Plan Goal I : Student Learning IV: Communication and Collaboration

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	Student: Participate in at least one service activity during the school year	Students	Opportunities publicized throughout the year (Food Pantry, Foster's Garden, the Red Cross, UNICEF, Jimmy Fund, Coat Drive, Mail for the Military, Book Drives, Recycling, Homeless Veterans, VFW Poppy Donations, etc.)	Recognition of community service; Bulletin board
	Classroom: Establish at least one service activity during the school year	Teaching Staff; Para educators; Students	Select a school wide planned project or identify a special classroom project	Recognition of community service; Bulletin Board
	School: Plan and identify school-wide service activities for the year	Administrators; Teaching Staff; Para	Community organizations	Recognition of community service; Bulletin Board

<p>Refine and continue school-wide celebration program to include service in the community</p> <p>Home: Provide families with information in the home/school communication about service opportunities</p> <p>Community: Invite community organizations to share service opportunities</p> <p>Participate in the “Stretching and Growing: Mindset Matters” Celebration and Spirit Week</p>	Educators; Students	PTO financial support	School-wide celebrations; Service-learning results
	Parents; Students; Staff		
	Families	Community organizations	Informal input from parents at school and/or PTO meetings/activities
	Administrators; Staff; Students	Community organizations	Bulletin Board; Service
	Administrators; Staff; Students; Families		School Celebration, June 2018
<p>Status Code for June Report: 1 / Completed 2 / In Progress 3 / Planned for Next Year 4 / Cancelled</p>			

HINGHAM PUBLIC SCHOOLS

FOSTER ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN 2017-2018
GOAL 5: Foster - a community committed to global awareness: Continue to develop an understanding and appreciation for a more environmentally aware community, nation, and world for living and learning.
Aligned with Hingham Public Schools Strategic Plan Goal I: Student Learning Goal IV: Communication and Collaboration

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	<p>Student: Continue to recognize the impact of materials which harm the environment</p> <p>Continue to create awareness and responsibility to protect the environment from harmful products and commit to actions via the 3 R's (reduce, reuse, recycle) as part of daily life</p> <p>Choose two recycling representatives from each grade five classroom for the collection of recyclable materials school-wide; K-5 classroom representatives are also identified</p> <p>Develop an awareness of sustainability through the Foster gardening project, and lunch composting /recycling process</p> <p>Classroom / School: Continue to pave the way for Mass law requiring all large institutions to separate compost from the regular waste stream by increasing the composting process at Foster.</p> <p>Continue practicing the 3R's through daily classroom actions, integrate Green Team messaging into the monthly school-wide celebrations</p> <p>Consider another girl scout energy audit in 2017-2018</p> <p>Energy savings through electrical safety presentations by Ray Gouley</p> <p>Continue to maintain the Green Team Page</p>	<p>PTO; Teachers; Staff; Administrators; Students; Cafeteria Staff; Custodial Staff ; Green Team Chair Jen Murphy; Foster School Green Team Committee; Holly Hill Farm Staff</p> <p>PTO; Teachers; Staff; Administrators; Students; Cafeteria Staff; Custodial Staff ; Green Team Chair Jen Murphy; Foster School Green Team Committee; Holly Hill Farm Staff</p>	<p>Charts and scales to track recycling; Holly Hill Farm presentations & educational program, PTO funded</p> <p>Continue to track progress; Composting; Green Team Page on the PTO Website; Holly Hill Farm presentation; Parent volunteer participation to maintain/enhance garden; PTO funding for education campaigns such as Earth Week</p>	<p>Monitor and chart collection of recyclable and composting material by tracking amount collected; Reduction in amount of trash collected in the regular dumpster; Check list of recyclable bins in all rooms to assure adequate recycling</p> <p>Reduction in amount of trash collected in the regular dumpster; Continue integration of Green messaging into monthly school celebrations; Increased vegetable and compost yield from garden and composting; Increased awareness by students, teachers, other staff and Foster school parents of the activities focused on the 3R's and the school garden; Reduction in the use of disposable plastic water bottles during school events</p>

<p>on the PTO Website</p> <p>Continue to reduce the school's use of plastic bottles through the Foster School "Hydration Station" and associated fundraiser and awareness campaigns</p> <p>Complete the Butterfly Garden</p> <p>Home: Increase awareness of energy conservation at home through communication to parents and students about the benefits of decreasing energy and water usage through "mindful" practices and consider household signing of an "energy pledge"</p> <p>Ride Your Bike to School Day</p> <p>Re-initiate the anti-idling campaign/pledge</p> <p>Community: Identify and support within the Foster community town-wide initiatives that make the community more environmentally friendly</p> <p>Work with all-school Green Team Committee on community initiatives</p> <p>Coordinate communication and activities regarding initiatives supported by other Hingham schools</p>	<p>Dr. Stellar; Grade 5 students</p> <p>PTO; Teachers; Staff; Administrators; Students; Cafeteria Staff; Custodial Staff ; Green Team Chair Jen Murphy Foster School Green Team Committee; Foster Families</p> <p>PTO; Teachers; Staff; Administration; Students; Cafeteria Staff; Custodial Staff ; Green Team Chair Jen Murphy Foster School Green Team Committee; Foster families and</p>	<p>PTO</p> <p>Home/school communication</p> <p>Home/school communication; PTO Website</p>	<p>Butterflies are enjoying the garden by the spring of 2018</p> <p>October 2017</p> <p>Monitor recycling / composting efforts at home; Increase student use of reusable containers; Decrease in the use of single use containers at school lunch</p> <p>Recognition of the Green Team Committee efforts; Increased PR via print and electronic publications about Foster School's efforts to go green</p>
--	--	---	--

		neighbors; Maintenance		
Status Code for June Report:	1 / Completed	2 / In Progress	3 / Planned for Next Year	4 / Cancelled