

HINGHAM PUBLIC SCHOOLS
SOUTH ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN
2018-2019

CORE VALUES

At South School our students will:

- Enjoy the process of learning, work toward meeting their full potential, and become lifelong learners.
- Be responsible and will demonstrate respect for self, others, and property.
- Behave in socially acceptable ways while striving to become model citizens.
- Have a strong sense of community both in and outside of school.

GOALS FOR 2018-2019

1. To continue to encourage academic excellence for all South School students
2. To continue to provide opportunities to develop students' physical and emotional well-being and awareness of social responsibilities
3. To continue parental /community awareness of existing and new supplemental activities that take place throughout the school
4. To continue to promote communication, support, and collaboration with parents and community
5. To continue to increase awareness of safety in and around the school especially during arrival and dismissal

HINGHAM PUBLIC SCHOOLS

SOUTH ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN 2018-2019
GOAL 1: To continue to promote and encourage academic excellence for all South School students
Aligned with Hingham Public Schools Strategic Plan Goal 1: Student Learning
Targets for student performance improvement: <ul style="list-style-type: none"> • To increase the number of students performing at the meeting/exceeding expectations levels on the spring 2019 MCAS • To increase the number of students performing at the Core Level (green boxes) level of the DIBELS assessment in grades K-4

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	<p>1. continue to provide literacy support to students in grades K-5</p> <p>2. Continue to Provide <i>expanded math tutoring</i> to grades 1 and 2 students and expand math tutoring for grades 3-5, new budget initiative, continue small fact groups for grades 1-5 students, or Xtra Math and increased TMI (Targeted Math Instruction)</p> <p>3. Analyze MCAS (2018), DIBELS, and other pertinent data through our PLCs/Data Meetings to better inform instruction and create alternate plans of action for struggling students</p> <p>4. Continue to expand teacher knowledge of math and reading instructional strategies, differentiated learning, IST Meeting Discussion of Strategies, New Special Education Liaison</p>	<p>1. Tutors, paraeducators, teachers, specialists (continue increased role)</p> <p>2. Tutors, paraeducators, teachers, specialists, new Math tutors</p> <p>3. Principal, Asst. Principal, Math Specialist, Reading Specialist, Teachers</p> <p>4. Principal, Asst. Principal, Math Specialist, Reading Specialist</p>	<p>1. Tutor funding, reading materials and supplementary materials, time for teacher collaboration and data meetings, Journeys materials, Wilson/OG (other reading instruction methods Training) Lexia, RTI, COWs/ <i>Chrome Books/IPADS, Continue MENU PD</i></p> <p>2. Math Tutor funding, professional development, time for teacher collaboration, XtraMath/free on line program TMI locations and groups</p> <p>3. Data Warehouse, DIBELS data, EDM and Journeys /Third Year data</p> <p>4. Time for teacher collaboration, professional development. PLCs meet to discuss planning of Journeys and other reading instruction, teacher workshop differentiation as part of staff meetings and professional development</p>	<p>1. Achieving grade level benchmarks (green boxes) on DIBELS assessments and Journeys student assessments, Journeys: Third Year Data, MCAS scores, teacher inventory</p> <p>2. Achieving grade level benchmarks on Everyday Math assessments and fact tests, MCAS Scores, teacher inventory</p> <p>3. Further development of math and reading curricula and lessons to address areas of weakness, especially expository. Third year of new reading programs.</p> <p>4. Maintaining high achievement on formal, informal, and standardized tests. Instilling motivation, enthusiasm and a love of life-long learning.</p>

<p>5. To continue the Math Olympics program for 10 weeks in the <i>Fall of 2018</i></p> <p>6. Continued support of Core Reading Program (<i>Journeys</i>) and all reading instruction</p> <p><i>7. Encourage STEAM activities</i></p> <p><i>8. To further support the adoption of the Computer Science Initiative</i></p>	<p>5. Assistant Principal, Teacher volunteers, parent volunteers</p> <p>6. Classroom/Special Ed teachers, Reading Specialist, tutors, paraeducators</p> <p>7. Principal, assistant principal, teachers, paraeducators</p> <p><i>8. Immersion Fellows, Administration, Computer Science Teacher, Specialists</i></p>	<p>5. Medals and certificates, time for parent volunteers to correct and return, Math Olympics materials. <i>Buzz Assembly (Jan)website availability</i></p> <p><i>6. Journeys</i> Program materials, PD workshops, PLCs with Reading Specialist</p> <p>7. New STEAM carts (PTO), sign-out sheet, instructions to all staff/students</p> <p><i>8. Computer Lab, Individual Devices, Coding Language, Scratch Junior, Apps of Slow Motion Animation, Green Screen</i></p>	<p>5. Parent and student feedback, continued student participation, increased Math scores and mathematical understanding</p> <p><i>6. Journeys</i> Assessments, teacher feedback, DIBELS and MCAS Data, <i>teacher inventory</i></p> <p>7. Teacher/Para/Student feedback, assessment scores</p> <p><i>8. Artifacts produced by students which demonstrate an introductory understanding of coding, teacher/parent/student feedback</i></p>				
Status Code for June Report: 1 / Completed		2 / In Progress		3 / Planned for Next Year		4 / Cancelled	

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SOUTH ELEMENTARY SCHOOL

SCHOOL IMPROVEMENT PLAN
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GOAL 2: To provide opportunities to develop students' physical and emotional well-being and awareness of social responsibilities

Aligned with Hingham Public Schools Strategic Plan Goal 3: Student Well-being and Safety

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	<p>1. <i>Continue</i> the character building Buzz Award program with added components— tailoring the program to meet the needs of the growing social emotional needs of students, <i>continue assembly behavior</i></p>	<p>1. All South School Staff and students, <i>parent volunteers, SES community participation</i></p>	<p>1. Main bulletin board, awards, time to prepare awards, and time for assemblies, bee costume, gym and craft time, continue new reward older students, songs, music, <i>student creations, student</i></p>	<p>1. Less behavior referrals, positive environment, survey feedback</p>

<p><i>component, school sing-songs, rainbow of kindness, cafeteria program (clean up recycle), composting, continue change incentive for older students; morning meeting/beehive kindness stories, kindness rocks</i></p> <p>2. Reinforcement of Common Goal/Be Kinder than Necessary through rainbow of kindness, continue <i>Buddy Bench, Tool Box training for all staff; Implementation of Toolbox Program School-wide; rainbow themed graphics with 12 tools delineated</i></p> <p>3. Continue vertical pods (<i>beehives</i>) (student groupings) in grades K-5 with a focus on <i>kindness themed childhood</i> literature and <i>tool box</i> / buddy classes/<i>move-up day for 19-20</i></p> <p>4. To expand opportunities for students to gain environmental and social awareness via school garden, nature trail recycling/composting other “green” initiatives, and projects that teach civic responsibility on a local and global level...</p> <p>5. Host <i>South School Shines Night</i> for children to share collections, talents and hobbies, GestSmart About Art Display, Science Fair, Music (<i>STEAM Carts</i>)</p> <p>6. To continue Fifth Grade Leadership Club as a Student Round Table/Focus Groups in grades 1-5</p> <p>7. To enhance the playground and encourage greater play options , <i>new blacktop graphics, new play equipment, new layout for handicap accessible</i></p>	<p>2. All South School Staff and students</p> <p>3. All South School Staff and students</p> <p>4. Holly Hill Farm, Hornstra Farm, Cranberry Bog, Aquarion Partnership Parents, Teachers, Administration, Students</p> <p>5. Parent volunteer, Principal, Asst. Principal/Teacher Leaders</p> <p>6. Fifth grade teachers and students/parent volunteers</p> <p>7. All staff, PE Teacher, PTO, Playground Committee, Maintenance, Custodians</p>	<p><i>input ...what does it mean to be kind? Kindness Library</i></p> <p>2. Common language, murals/bulletin boards, message reminders around school, Continue <i>“Yoga in the Classroom” More Staff training in Social Thinking , Calm Classroom (school-wide); Adoption of Tool Box, Write School-wide Goal with Action Steps etc...</i></p> <p>3. Calendar to designate specific dates for periodic meetings, literature, PTO funding pod groupings, plan for move up at end of school year (differs by grade level); <i>New titles provided by PTO; tool box materials</i></p> <p>4. Funding from PTO, community support</p> <p>5. Time in cafeteria, invitation, children to present hobbies, talents and art work</p> <p>6. Meeting space at South (cafe), PTO funding/ community outreach/focus group</p> <p>7. Playground upkeep, equipment, review of games, morning meeting discussions, <i>new materials, new surface/equipment</i></p>	<p>2. Year-end feedback from students, teachers, and parents, Less behavior referrals, positive environment, calmer, less stressed students</p> <p>3. Year-end feedback from students, teachers, and parents... Less behavior referrals, positive environment, community recognition, less anxiety about transition to new school year etc...</p> <p>4. Bountiful garden, reduce our carbon footprint, increase the students understanding of gardening and global issues, reduce, reuse, recycle table, cafeteria tastings, <i>increased student awareness and responsibilities</i></p> <p>5. Parent and student feedback/number attending</p> <p>6. Student and teacher feedback, level of participation/ completed community projects, <i>civic minded students</i></p> <p>7. Student, parent and staff feedback, <i>Less behavior referrals, positive environment, children enhance their ability to creatively play, playground inclusive of all children</i></p>
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	<p>8. Anti-bullying committee will meet at least three times this school-year to evaluate the current anti-bullying plan to best meet the needs of the school. Note: <i>School Council is ABC ; P/AP will present at BTS Nights definition of bullying/cyber bullying</i></p> <p><i>9. Physical Education Teacher will continue to devote some time on the schedule to playground rules/options during actual recesses; focus grades 4-5</i></p> <p><i>10. To reinstate Pen Pal Program with the Senior Center</i></p> <p><i>11. Beautification/Modernization of school to give it a more up-to-date look as its second decade approaches</i></p>	<p>8. Council members, principal, assistant principal, safety officer</p> <p><i>9. Principal, Assistant Principal, Physical Education Teacher</i></p> <p><i>10. Principal, School Council Community Rep., Classroom Teacher, students</i></p> <p><i>11. Administration, PTO, Buildings Procurement Manager, Custodial Supervisor, Art Teacher</i></p>	<p>8. meeting space, continuation of grade 3-5 curriculum night cyber space presentation, Social Thinking Lessons/<i>Tool Box Implementation; use of input from district rewrite of Bullying Plan</i></p> <p><i>9. Enhanced/upgraded playground, new equipment, time in PE teacher's schedule</i></p> <p><i>10. Classroom to volunteer, list of interested Senior Citizens, instruction in letter writing for students, delivery of letters back and forth</i></p> <p><i>11. Plan for update of building including painting schedule, removal of old outdated posters and artwork, plan for new art work and grade level specific decorations, Tool Box Theme for Murals</i></p>	<p>8. Focus group data , parent/student feedback, happy students</p> <p><i>9. Less conflict at recess, more involvement by reluctant students</i></p> <p><i>10. Creation of inter-generational relationships, volume of letters</i></p> <p><i>11. Updated appearance of building, anecdotal feedback from staff, students, and parents</i></p>
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GOAL 3: To increase parental awareness of existing and new supplemental activities that take place throughout the school.

Aligned with Hingham Public Schools Strategic Plan Goal 1,3,4: Student Learning, Student Well Being and Safety and Collaboration and Communication

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	<p>1. To use the newsletter, e-mail, school website, PTO website, grade-level websites, and the Hingham Journal and HCAM, South School News to highlight continuous and new initiatives that supplement academic and social education, Twitter Feed, Creation of General Brochure with grade level highlights</p> <p>2. To use Curriculum Nights/Back to School Night to summarize and highlight activities that may be grade level specific or new to the school community. Continue Cyber space discussion/workshops for parents and students gr. 3-5.</p> <p>3. To continue to revise the current handbook to be available on line with updated information.</p>	<p>1. Principal, Assistant Principal, Teacher Leaders, and all teaching staff, PTO Website Coordinators, HCAM Coordinator</p> <p>2. Principal, Assistant Principal, Teacher Leaders, Teachers Technology Specialist Counselors Safety Officer</p> <p>3. Principal, Assistant Principal, Teacher Leaders, School Council, School Secretary, Website Coordinator.</p>	<p>1. Technology/laptop, websites and technology programs, enrichment programs, teacher input., HCAM cameras, training for website coordinators</p> <p>2. Revised/Updated Handbook, Individual/Grade Level Curriculum Night Presentations, South School Website/Online resources. Continuation of grade 3-5 curriculum night cyber space presentation, article by school adjustment counselor</p> <p>3. Technology/laptop, website, suggested changes from parent and teacher survey, implement suggested changes for town-wide continuity</p>	<p>1. Number of people on email distribution list, number of hits on school /PTO website, feedback on school report card, parent survey, and focus groups. Anecdotal feedback, track number of Twitter Followers, website coordinators keep website up to date as much as possible</p> <p>2. Parent feedback through parent/teacher conferences, focus groups and surveys. Less behavior referrals, safer/happier students</p> <p>3. Parent/Teacher feedback through Faculty Council and PTO Meetings, Focus Groups parent/teacher conferences, focus groups and surveys.</p>
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GOAL 4 : To promote communication, support, and collaboration with parents and community

Aligned with Hingham Public Schools Strategic Plan Goal 4: Communication and Collaboration

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	<p>1. Plan parent workshops and family programs to support students' academic, social and emotional progress, <i>specifically around parenting etc....as well as common language/philosophy at SES; guidance and specialists section to newsletter; creation of Toolbox Parent Information Night</i></p> <p>2. Continue to meet the needs of new families joining the South School community, including Kindergarten families</p> <p>3. To use the PTO newsletter, e-mail, school website, <i>South School News</i> and the Hingham Journal to keep the school community informed <i>in a more streamlined/up to date way</i></p> <p>4. <i>Continue</i> to schedule at least two parent and <i>two</i> student focus group during the school year—one parent focus group during the day and one at night</p> <p>5. Distribute parent <i>survey</i> that solicits feedback</p>	<p>1. Principal, Assistant Principal, HTSS Task Force, Adjustment Counselor, School Psychologist</p> <p>2. Administration, PTO</p> <p>3. Administration, PTO, Website Coordinator, email</p> <p>4. Principal, School Council Members, Teacher Leaders</p> <p>5. School Council Members, Principal</p>	<p>1. Input from parents and staff, presenters, and funding from PTO, counselors and HTSS Task Force</p> <p>2. Invitations to events for new families, informational packets, PTO Contacts and website, South School 101, Fast Facts 18-19</p> <p>3. Technology/Laptop, parents and volunteers to write articles and take pictures for the paper and newsletters</p> <p>4. Space in the building, randomly selected parent participants, invitation, thank you note</p> <p>5. Time, website, google docs survey questions</p>	<p>1. Attendance and feedback from surveys, more emotional stability evident for students and families</p> <p>2. Attendance at school events, feedback, student transitions</p> <p>3. Number of people on email distribution list, number of hits on school website, feedback on school report card</p> <p>4. Action taken on suggestions/feedback from parents</p> <p>5. Analysis of survey data, anecdotal feedback and emails</p>
Status Code for June Report:	1 / Completed	2 / In Progress	3 / Planned for Next Year	4 / Cancelled

SOUTH ELEMENTARY SCHOOL
SCHOOL IMPROVEMENT PLAN
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GOAL 5 : To increase awareness of safety in and around the school especially during arrival and dismissal

Aligned with Hingham Public Schools Strategic Plan Goal 3, 4: Student Well-being and Safety; Communication and Collaboration

Status	Action Steps	Person(s) Involved and Responsible	Resources Needed	Success Measurement(s)
	<p>1. Plan to have safety officer @ Curriculum Night or other parent meeting to familiarize parents with their role and role of crossing guard, <i>Back to School Safety Demonstration</i></p> <p>2. Communicate to SES community that there is a safety plan, but it cannot be exposed due to security concerns; <i>train staff at staff meetings using new red Emergency Response Procedures Manual</i></p> <p>3. <i>Continue</i> to think of change physical plant to enhance security/safety (<i>speed bumps</i>), <i>better signage for one-way</i></p> <p>4. Create/Revise <i>newsletter/handbook items</i> regarding security/visitor rules</p> <p>5. Further enhance lockdown procedures,</p>	<p>1. Principal, Assistant Principal, Safety Officer</p> <p>2. Administration, Safety Officers</p> <p>3. Administration, staff, Director of Facilities and Grounds, Business Manager, Security Committee, Custodial Supervisor</p> <p>4. Principal, Assistant Principal, School Council Members, Teacher Leaders</p> <p>5. Safety Officer, Principal, Assistant Principal, Teacher Leaders, All staff</p>	<p>1. Curriculum Night agenda, <i>New Families Reception Agenda, parent, teacher and student ambassador volunteers</i></p> <p>2. Newsletters, listserv emails, Curriculum night and PTO reports</p> <p>3. new speed bumps (highway department), signs, focus groups, staff feedback and ideas</p> <p>4. handbook, website, time, updated signs for doors, sign in sheet, newsletter</p> <p>5. time to meet and discuss procedures, staff feedback after drills, time to train students/staff, parent input</p>	<p>1. Attendance and data and anecdotal feedback from surveys and emails</p> <p>2. Less questions about security, adherence to rules etc...</p> <p>3. Building access much tighter, video proof of security, more adherence to visitor protocols, sign-in/out sheets; parent surveys and focus group feedback, analyze security camera film,</p> <p>4. Analysis of survey data, anecdotal feedback and emails</p> <p>5. Feedback from staff/students after drills, timing of drills, data regarding location of all staff/students during drills</p>