

## MINUTES OF THE HINGHAM SCHOOL COMMITTEE

September 11, 2017

**1. Call to order.**

The meeting was called to order by School Committee Chair Liza O'Reilly at 7:32PM

Members Present: Michelle Ayer, Aylene Calnan, Carlos Da Silva, Cynthia Galko, Liza O'Reilly, Kay Praschma and Ed Schreier.

Central Office Present: Dorothy Galo, James LaBillois, John Ferris, Elizabeth Kurlan

Visitors Present: Dan Coughlin, Jennifer Henriksen, Rick Swanson, Kathleen Jordan, June MK Gustafson, Jennifer Doan, Donna Smallwood

Ms. O'Reilly asked those in attendance to collectively recite the Pledge of Allegiance to commemorate the events of September 11, 2001, the devastation in Texas and Florida, and to honor our collaborative work.

**2. Approval of Minutes.**

2.1 On a motion by Aylene Calnan and seconded by Carlos Da Silva,

It was

Voted: To approve the minutes of the School Committee meeting held on August 14, 2017.

**3. Questions and Comments.** None

**4. Superintendent's Report.**

Dr. Galo reported on the successful opening of the 2017-2018 school year. She thanked Maureen Mahoney for the support offered from the transportation department as school opened. It was a great opening day! Positive reports were received from all of the schools, with a minor incident at PRS on Thursday, but all students were safe and town first responders did an excellent job of clearing the building of any potential danger. Dr. Galo noted that the full enrollment report would be forthcoming as the principals needed a few extra days to work out the numbers. Dr. Galo then provided a brief update relative to hiring and noted that just about all vacancies have been filled.

**5. Communications**

5.1 Communications Received by the Superintendent: Margaret Conaty forwarded the updated Fall Coaching Recommendations.

5.2 Student communications: Emma Quilty will be the student representative. School Committee Chair Liza O'Reilly noted that she has offered to Emma that she can send in a written update if she is ever unable to attend a meeting.

5.3 Other Communications; Notice of Annual Ethics Training on September 26, 2017: Dr. Galo directed the Committee's attention to a flyer in the packet relative to Ethics Training being offered by the Town of Hingham.

**6. New Business**

6.1 To receive the PreK-5 curriculum flyers for the 2017-2018 school year and hear comments on the changes from 2016-2017: Dr. LaBillois provided a brief review of the changes to the elementary curriculum flyers for the 2017-2018 school year. Dr. LaBillois then reviewed the roll out of the Digital Literacy and Computer Science Standards and noted that the flyers reflected this change. Dr. LaBillois then noted that the flyers were also updated to reflect the state's rollout of online assessments.

- 6.2 To receive the proposed School Committee Special Reports Calendar for 2017-2018: Dr. Galo provided the Committee with a listing of all Special School Committee reports and the projected dates of presentations. Discussion ensued relative to the timing of the Athletic Department review, and Dr. Galo said that she will consult with Margaret Conaty.
- 6.3 To declare eight sail boats surplus and authorize the Director of Business and Support Services to oversee the sale of such boats to the highest bidder: Director of Business and Support Services John Ferris noted that Margaret Conaty has been in talks with the Sailing Boosters relative to their request to sell all initially donated sail boats and to then use the funds from the sale to fund the purchase of new sail boats. Ed Schreier asked a question relative to the sale of the boats and projected sale prices.

On a motion by Aylene Calnan and seconded by Cynthia Galko,

It was

Voted: To declare the eight sailboats as identified in the specific list by their detailed hull number as surplus and authorize the Director of Business and Support Services to oversee the sale of such boats to the highest bidder and further to use the funds from such sale, first be deposited into the Athletic Gift account, and then ultimately to be used towards the purchase of new sailboats.

- 6.4 To declare surplus van 129 and authorize the Director of Business and Support Services to sell the van to the highest bidder in accordance with town guidelines and Mass Procurement Laws. Proceeds derived from the sale shall be deposited into the town general fund: Director of Business and Support Services John Ferris discussed that the van in question is a Special Education transportation van and the surplus request is aligned with the district's long-term plan to systematically upkeep all vehicles.

On a motion by Aylene Calnan and seconded by Cynthia Galko,

It was

Voted: To declare surplus van 129 and authorize the Director of Business and Support Services to sell the van to the highest bidder in accordance with Town guidelines and Mass Procurement Laws, requiring a minimum bid of \$4,000. Proceeds derived from the sale shall be deposited into the Town General Fund.

- 6.5 To hear final plans for the NEASC site visit to Hingham High School: Dr. Galo provided an update of the NEASC Accreditation process and then introduced Hingham High School Assistant Principal Jennifer Henriksen. Ms. Henriksen explained her role as the Chair of the NEASC preparation team and discussion ensued relative to two items under review – the 21<sup>st</sup> Century Learning Expectations and access to heterogeneously grouped classes. The Committee thanked Jennifer Henriksen for all of the hard work in preparing for the visit. Members of the School Committee are invited to meet with the NEASC representatives on Sunday, September 24.
- 6.6 To receive a monthly report of facilities projects completed in August and planned for September: Director of Business and Support Services John Ferris reviewed the work that has been done in August and those projects planned for September.
- 6.7 The Committee considered the home school application of Cosette Yungton (grade 8) for the 2017-2018 school year.

On a motion by Aylene Calnan and seconded by Cynthia Galko,

It was

Voted: To approve the home school application of Cosette Yungton (grade 8) for the 2017-2018 school year.

- 6.8 The Committee considered the home school application of Timothy Warneck (grade 7) for the 2017-2018 school year.

On a motion by Aylene Calnan and seconded by Carlos DaSilva,

It was

Voted: To approve the home school application of Timothy Warneck (grade 7) for the 2017-2018 school year.

- 6.9 The Committee received notification of the appointment of new teachers Michaela Finn at East School, Charlotte Bessoud at Foster School, Kristin Buckley and Cassandra Pacella at Plymouth River School. At HMS, Matthew Brown, Social Studies; Marianne Gately, Special Education; and Kristin Schreiber, Science. At HHS, Allyson Flynn, School Psychologist; Lynn Kaupp, Special Education; and Tracey Newman, English, all effective August 28, 2017.
- 6.10 The Committee received notification of the following appointments:
- Ashley Sanford, Head Custodian at Foster School, and Mark Linehan, HHS Custodian, both effective August 28, 2017.
  - Food Service Technicians Bobbie Jo Hamilton at Foster and Kathleen Campbell at PRS, both effective August 30, 2017.
  - Paraeducators, all effective September 5, 2017: at East School, Kevin Fitzgerald, Rebecca Gagne, Taylor Groleau, Kristina Krozak, Robyn Marshall, Cynthia Murphy, and Kelsey O'Neill; at Foster School, Caroline Carver, Amy Conboy, Arlene Moynihan, Katherine Shaughnessey, Jessica Sinahan, and Abigail Theis; at South School, Alison Costa, Emily Fowler, Christiane Kuehberger, and Sydney Nuttal; at Hingham Middle School, Catherine Davis, Alice Korey, Jeffrey West, and Alison Costa; at Hingham High School, Molly Baggott, Jerome Ford, Jr., Nicole Harrison, Elizabeth Ingoldsby, Shayla Keenan, Matthew Maggio, Jenna McCarter, Virginia Paine, Louis Pires, and Christine White.
  - Title I tutor at Foster School Jennifer Quirk, effective September 5, 2017.
  - Transition Room Tutor at Hingham Middle School Allison Lizotte, effective September 5, 2017.
- 6.11 The Committee received notification of advancements on the salary scale on September 1, 2017 of Kathryn Avallone to M60 , Step 7; Elizabeth Bensten to M15 , Step 7; Nancy Bucey to M15 , Step 4; Rebecca Case to M60 , Step 13; Julie Chandler to M60 , Step 13; Timothy Ciolkosz to M15 , Step 7; Amy Corriveau to M60 , Step 13; Rebecca Cotton to M15 , Step 4; Julie Curatola to M15 , Step 8; Mary Dunphy to M60 , Step 12; Paula Flanagan to M15 , Step 13; Courtney Foley to M15 , Step 5; Elizabeth Galvin to M30 , Step 4; Rachel Gough to M30 , Step 7; Dana Hanseth to M15 , Step 7; Julie Harrington to M30 , Step 4; Michelle Katnani to M60 , Step 9; Holly Kelfer to M30 , Step 5; Joan Kilban to M60 , Step 13; Monica Knoblock to M60 , Step 8; Chris Landis to M15 , Step 13; Tara Mangiapane to M30 , Step 6; Camille Martel to M30 , Step 5; Monica Matthews to M60 , Step 13; Mark McCulloch to M , Step 7; Nina McGrath to M30 , Step 6; Kelly McPeck to M30 , Step 8; Marie Messina to M60 , Step 13; Meghan Norkus to M60 , Step 9; Jessica O'Hara to M30 , Step 7; Alexandra Ricciuti to B15 , Step 5; Susan Roy to M15 , Step 5; Katelyn Sassorossi to M30 , Step 5; Katie Shapiro to M30 , Step 11; Ariane Swearingen to M60 , Step 13; Joseph Tarantello to M30 , Step 8; Susan Willison to M30 , Step 5; and Maria Zade to M60 , Step 7.

- 6.12 The Committee received notification of the retirement of Rosemary Doran, F&CS teacher and resource teacher at HHS, effective November 30, 2017.
- 6.13 The Committee received notification of the resignations of Heather Benner, Foster School teacher, effective June 30, 2017; Alexis Regan, HHS Special Education teacher, effective August 17, 2017; paraeducators effective August 30, 2017: HHS: Brianna Decina, Luke Miller and Mary O’Laughlin; HMS: Jessica Dauksevicz and Ahna Clements; Elizabeth Parker at PRS; and Nicole Devilly at South School.

**7.** **Other items as may not reasonably be known 48 hours in advance of the meeting.** None.

**8.** **Subcommittee and Project Reports**

Policy: A request was received from Hingham Sports Partnership to hang a temporary plastic banner along the fence between the high school and the multi-purpose field. Discussion ensued and the Committee decided that as with any other temporary sign request, this issue should be considered by the High School Administration. The Policy subcommittee met on 9/11/17.

Long-Range Planning: A walk through was held on 8/17/17 with the Fire Station Building Committee at the Depot and the High School stands are being repaired under warranty. There was a walk around of Foster School with the MSBA last week and the first meeting of the Foster School Building Committee is scheduled for this coming week. Ed Schreier thanked Jeff Pizzi and Fil Filipides for the repair of the projector screen in the School Department Conference Room.

Salary & Negotiations: Nothing to report.

Special Education: There will be a SEPAC meeting this Wednesday night and we are waiting on the results of the Middle School Request for Proposal.

Community Outreach: Meeting this Wednesday 9/13

**9.** **Adjournment**

On a motion by Cynthia Galko and seconded by Aylene Calnan,

It was

Voted: At 8:53pm to adjourn to Executive Session, not to return to open session, for the purpose of discussing collective bargaining with all units, the public discussion of which may be detrimental to the Committee’s bargaining position.

Respectfully Submitted by:  
Cynthia Galko