

**MINUTES OF THE HINGHAM SCHOOL COMMITTEE  
ANNUAL PLANNING MEETING (WORKING SESSION)**

**September 9, 2017**

**1. Call to Order**

The meeting was called to order by School Committee Chair Liza O'Reilly at 8:40AM

Members Present: Michelle Ayer, Aylene Calnan, Carlos Da Silva, Cynthia Galko, Liza O'Reilly, Kay Praschma, and Ed Schreier.

Central Office Administration Present: Dorothy Galo, James LaBillois, John Ferris, Elizabeth Kurlan

Visitors Present: Aisha Oppong

**2.** School Committee Chair Liza O'Reilly reviewed the day's agenda, meeting protocols and contents of the packet. She welcomed everyone to the session. She then described the meeting as a status and planning review meeting. Ms. O'Reilly thanked all in attendance, as this meeting is slightly earlier in the year than it is typically scheduled. She noted that she hopes to begin a dialogue relative to the district's five-year vision and then to look closely at the needs for the FY19 budget and an initial discussion of priorities. Ms. O'Reilly further noted that the Advisory Committee has created a draft calendar for the coming year that has already been shared with the school administration and will be shared with the Committee in the near future.

**3.** The Committee discussed the 5 Year Vision documents. School Committee Chair Liza O'Reilly reviewed the structure of the 5-year Vision document and noted that the other materials in the folder are back-up documents that support the five-year vision plan. Ms. O'Reilly then reviewed the documents in the packet and provided a brief explanation of each.

**4.** The Committee discussed the Administration's FY19 priorities. (This item was taken out of order.) Dr. Galo began by reviewing the FY18 budget process and reviewed those items that were requested and received and those items that were requested and not funded. Dr. Galo then reviewed the FY19 School Department Budget Needs Document.

Dr. Galo reviewed the list of budget priorities from the FY18 budget process as well as school department needs for the FY19 budget.

Dr. LaBillois reviewed the district's rollout of the Commonwealth's Digital Literacy and Computer Science Standards. Phase one of the plan included the roll out of Computer Science Classes in all elementary schools, K-5. Dr. LaBillois then discussed the longer-term plan and sustainability efforts looking into future years. Funding for the first year of this initiative was provided by the Hingham Education Foundation (HEF), and HEF has also committed to funding the second phase of the program in year 2. Potential partners are being sought for funding in years 3 and beyond, when material replacement and other costs will likely be incurred.

**5.** The Committee reviewed and discussed the draft document of the 2017-2018 School Committee Goals. (This item was taken out of order.)

Dr. Galo then reviewed the process for the development of her goals in relation to the School Committee goals.

- 6.** The Committee discussed the FY19 Budget Process. (This item was taken out of order.) School Committee Chair Liza O'Reilly reviewed the presentation in the packet regarding the FY19 Budget Process (beginning with a review of FY18 updates) as well as the related materials.
- 7.** Wrap Up including Next Steps. The Committee decided to schedule a follow up meeting to continue discussing Committee Budget priorities before the FY19 Budget Process begins.
- 8.** On a motion by Carlos DaSilva and seconded by Michelle Ayer,
- 9.** It was  
Voted: To Adjourn at 12:33PM.

Respectfully Submitted by:  
Cynthia Galko,